

Kenockee Township Board of Trustees Meeting

January 11, 2022

Meeting was called to order at 7:00 p.m.

Roll Call was conducted with all board members present minus Trustee Hawks.

Supervisor Molesworth led the Pledge of Allegiance.

The agenda for this meeting was amended with three additions: 2 Additions under Planning Commission. Renewal of Planning Commission Chairman, and another member vacancy. 1 addition under Parks and Rec's: finalizing purchase of the lawn mower.

Motion to Approve the Agenda with the additions was made by Trustee Schieweck and 2nd by Treasurer Shappee. Motion Passed 4-0.

Motion for Approval of the December 14, 2021 minutes, Motion made by Treasurer Shappee 2nd by Trustee Schieweck to Approved the minutes as presented. Motion Passed 4-0

County Commissioner Presentation: County Commissioner Greg McConnell was present at the meeting to inform the Board Members of a County Grant to be issued to all townships in St. Clair County. Each County Commissioner received \$500,000.00 to distribute to their individual districts. Commissioner McConnell advised that in his district, he will be distributing \$50,000.00 to each of his 8 townships, 2 villages and a city. The money has to be used within the ARPA guidelines. Commissioner McConnell advised that there are a lot of the ways to spend the money following the new guideline ruling received from the government this past week. Commissioner McConnell asked the board to submit a letter from the township stating how the township wishes to spend the \$50,000.00 within their township. The Commissioner will distribute the funds to the township once the project is assigned and done. The only guideline is that the township must spend the funds based on the ARPA guidelines. Commissioner McConnell gave an example of a township using funds to make a masterplan for the new infrastructure of fiber optics, due to future grants available by the federal government for internet. The federal government will be requiring a masterplan to apply for the future grants. Commissioner McConnell advised that the reason they are requiring a letter from the township is so that the controller's office can determine that it qualifies under the ARPA guidelines and to show where the money was spent under their audit. The funds will show up under Kenockee Township audit as a grant received. Commissioner McConnell stated, that he hopes that if his district communities had projects, they were unable to complete due to lack of funds, that these funds will allow them to do so. The Commissioner stated that we had until 2024 to announce and dedicate the ARPA funds. The Commissioner stated, that the county received \$38,000,000.00 and that the first \$10,000,000.00 given to the County may be used however

needed within the county. Commissioner McConnell stated that if the township has a project that the township feels strong about, to address the him with the topic. Commissioner McConnell stated that the Federal Government has set aside billions for infrastructure that have already been dedicated, but have not come up with the procedural process of how the funds will be distributed. The funds have been dedicated to Roads/Bridges, Internet services, etc. Commissioner McConnell discussed the ambulance services mileage and how the process of this mileage would proceed. He advised that we want to make sure it's in operation for years.

Treasurer's Report: given by Treasurer Shappee.

Township Bank Accounts:

Fire Capital Improvement Acct: \$106,610.53

Building Fund: \$19,234.27

General Fund Balance: \$ 166,567.57

General Fund Capital Improvement Acct: \$58,650.57

Parks and Recreation Balance: \$18,804.60

Fire Department Balance: \$49,138.47

Balances do not reflect January 11, 2022 meeting bills.

Treasurer Shappee stated that she and the help from Trustee Schieweck finding old records, has discovered that the dormant account at Tri County Bank was originally a fire department CD that was turned into a checking account at the bank. She stated that a decision needs to be made to close this account and get a bank certified check and deposit it into the fire department account at Choice One Bank. Treasurer Shappee stated that the bank requires a motion from the board to close the account.

A Motion was made by Clerk Hill to close dormant Tri County Checking account #572807 and for funds to be made into a certified check made to Kenockee Township Fire Department, motion 2nd by Trustee Schieweck. Motion Passed 4-0, Opposed 0

Treasurer Shappee received a letter from the Department of Treasury stating that the township F65 Form has been received. The letter stated that the Kenockee township municipality is within the material compliance with the criteria identified in section 303 of Public Act 34 of 201.

Supervisor Molesworth inquired if the township has received the mileage money. Treasurer Shappee stated it has been received in our tax account, must can not be distributed until the beginning of the next fiscal year starting on April 1, 2022.

Assessor's Report: given by Heather Stewart.

Our official AMAR review will be on February 1, 2022. This will be when the township will go the entire review and all of the township documentation is required. Heather stated that she has received a verbal that the first 2 submitted, that the township received 100%. She feels we are doing well so far. Following the February meeting, the township will receive the final report to determine with the township is in compliance or if there are corrections to be made with a corrective action plan.

Heather asked the board for approval for upcoming Board of Review training for the 4 members. It is a requirement that all members be certified and their certificates must be attached to the assessment rolls in 2022. She asks the board to approve the paid class and the members would determine which class works best with their schedule.

Motion made by Treasurer Shappee, 2nd by Clerk Hill to approve the required board of review training to be scheduled per the member's discretion. Motion Passed 4-0

Board of Review meetings are being set up now. The first Board of Review Statutory date is currently March 8, 2022 at 9am. This is the organizational meeting. The week of March 14th is the 12-hour Board of Review meeting. Heather will advise the actual dates and times once they are available.

Zoning Compliance/Enforcement Report: given by James Golembiewski.

Two blight violation letters were sent out; first on Kilgore Road and the second on Avoca Road. The township received notification that the resident on Kilgore Road did receive the letter. But neither resident has contacted him at this time. He stated that the 10-day timeframe has expired and the violations have been forwarded to Enforcement office Charles Peace.

Treasurer Shappee inquired asking what is a supplemental report when it comes to Code Enforcement. Jim stated that it was something that the enforcement officer does and that she needed to address Charles Peace regarding that question. Treasurer Shappee inquired if an outstanding report was a blight. Jim stated it was a permit, that renters of the property have not called for their final inspection.

Treasurer Shappee address if we wanted to add a new income line item to the budget for when the enforcement officer takes someone to court. Per Jim Golembiewski the income line should be listed under ordinance enforcement and not building. This will allow to keep everything separated. The Board agreed to add the income line to ordinance enforcement.

Jim stated he would like to put up a township map to keep track of the caregivers in our township. He stated that we would pin mark as complaints come into the township office, we would use the color of red for one we know is growing, yellow would mean maybe this is/or not

a grower, green would represent the residents working with the township on becoming a grower. This will help with the process of tracking for the township. We want to make sure we have a paper trail and file on all. Jim stated that all forms have been updated per the planning commission. There is no longer a Type 2 permit, but now a Home Occupation Special Land Use Permit application. There are packets available with ordinances and a checkoff list to make the process easier to follow. The notary has been removed from the form. There is now notification that the \$500 is nonrefundable.

Supervisor Molesworth inquired if the township had approved the Type 2? No, it's been tabled due to the state indetermination. Per Jim Muldoon the only thing regarding Home Occupation type 2 is a special land request. Per Jim Golembiewski stated that we do have an application, however, all documentation has not been submitted. Once documentation is complete, he must give it to the Planning Commission 10 days prior to their meeting for determination. Once if approved by the Planning Commission then the process begins.

Per Jim Golembiewski stated that we need to obtain the recreational grow laws and will develop a letter before next board meeting to present.

Planning Commission, Jim Muldoon advised that Special land use permit is the same for any of the activities that are published as approval uses. So, whether or not it's a home occupation, type 2 a general contractor, Agriculture business repairing tractors, the process is all the same. This is just one incident because it's a hot topic. The process is the same. It's the same thing as for a nuisance, whether it's recreational, whether it's assumed it's going to be a type 1 or type 2, or commercial activity or anything else. The nuisance process needs to be the same. If we receive a complaint, we are to going to investigate accordingly. There is no targeting.

Special Land Use checklist. Every Special land Use situation is unique. The site plan and the use and the impact on local neighbors is all unique. Although 1 special land use is approved in a certain area does not mean that it will be automatically approved, you have to take into consideration the overall infrastructure and aspects and impact of it and the layout and site plan. Supervisor Molesworth asked if the Special land use would not set a precedence. Per Jim Muldoon, it will set a precedence, the likelihood of a similar use, but because it is special, it will have to take into consideration where the use is being used. Just because it's within the district does not mean it will be automatically approved.

Fire Department Report: given by Chief Rottmann.

Emmett Fire Department Chief Robert Miller was present at the meeting to introduce himself to the board. Chief Miller has been on the fire department for twenty five years. Chief Miller advised that he will forward all cost and recovery reports to the Kenockee Township Fire Department for billing. Treasurer Shappee stated that it may be beneficial to us if we can obtain a copy of the police reports for billing. Per Chief Miller Emmett Fire Department covered 33 runs in Kenockee Township area in 2021.

Fire Calls: 20 calls in December 2021: 14 Medical, 2 PI accidents, 1 Mutual aid fires, 1 down wire, and 1 Fire Alarm. Kenockee Township Fire Department had 168 Calls in 2021.

Chief Rottmann advised that the fire department has mailed out 7 cost and recovery bills to non-residents.

Last month the fire department did hose, pump and driver's training.

The electrical work at the fire hall has been completed. All electrical has been updated with new. All work has passed electrical inspection.

Truck 35 is back and has been used in a couple of calls and seems to be in working order.

Chief Rottmann stated update of the arrival of the new fire truck is October 2022 at this time. He stated that he feels we should start looking into the financing of the truck now. Per Chief Rottmann, Trustee Schieweck is gathering financing information for board review. Due to Fire call Trustee Schieweck advised he was unable to print it off for the meeting. Chief Rottmann advised that he is hoping within this next month they will be able to gather all information needed. Per Treasurer Shappee stated the sooner the better due to township audit starting in July 2022.

Treasurer Shappee advised that Supervisor Molesworth has contacted the attorney regarding the property. The attorney will be contacting Sandy Fuller directly.

Chief Rottmann wanted to thank and recognize Trustee Hawks for helping make contact with Sandy Fuller on this matter.

Severe Weather Siren: Per Chief Rottmann, Survey results came back advising that the residents were in favor of installing a new siren. Further discussion regarding the warning siren was tabled.

Planning Commission/ZBA Report: given by Jim Muldoon

At the meeting discussion on the setbacks took place. The 25 feet setbacks were allowed however, never documented to change it from 50 feet down to 25 feet. It was decided that until documentation or other discussions come up, we agreed not to move on this any farther. There is one member still researching but still nothing conclusive showing that the setbacks were changed. Jim Golembiewski stated that the only way you are going to have 25 feet is in an open space and an accessory to an agricultural farm use. Property owners must declare open space. Treasurer Shappee stated she feels this topic should be put to rest. It has been researched all the way back to 1987 and it has been 50 feet since 1987 changes.

Jim Muldoon advised the annual discussion came up regarding membership and terms and budget draft. The Planning Commission is asking to renew the Master plan. The renewal must be done next year. The Master Plan should include the 2020 census update with change in demographics and another survey with the residents inquiring what the residents really want. We've had an increase and change in population and the times and conditions have changed with teleworking and other things. The current Master Plan is probably not conducive with current changes such as teleworking and community planning. He received a quote from the planner to do a Master Plan update the cost change range from as low as \$10,000.00 and as high as \$18,000.00 and payment can be spread over two years if started this year. This cost will cover the planners to come in hold the town hall, conduct the surveys etc. Per Mike Francek, the Master Plan must be reviewed every five years per state law. As far, as an Actional Master Plan is lacking in a few areas. At least an update is due as a minimal. Master Plan, is the will of the community, it's documented in the Master Plan and now the Zoning ordinances can match the Master Plan. Master Plan precedes the ordinances. The ordinances, the basis and the fundamentals of the ordinances should reference back to the desire of the Master Plan. Topic tabled and will be discussed on adding to 2022 budget plans in March 2022.

Renewal of Planning Commission Chairman, and another position available under the planning commission. Trustee Schieweck has stepped down from the planning commission due to only one board member can hold a position at a time. Mike Francek stated that Paul Morang is interested in apply for the planning commission vacancy. Supervisor Molesworth to contact him regarding the available position. Per Jim Muldoon, there is a vacancy on the ZBA. Mike Warfol is the planning commission representative on the ZBA. A trustee can be a member on the ZBA.

A Motion was made by Supervisor Molesworth that Jim Muldoon be reappointed as chairman of the Planning Commission 2nd by Treasurer Shappee. Motion Passed 4-0.

A Motion was made by Treasurer Shappee to appoint Trustee Joshua Schieweck to the ZBA, 2nd by Clerk Hill. Motion Passed 4-0.

Parks and Recreation Report: given by Joshua Schieweck and Patricia Shappee

Trustee Schieweck stated that the new lawn mower will be available 2/21/2022. Treasurer Shappee stated that since the township was paying 25% of the cost of the new lawn mower, she and Trustee Schieweck have decided that the township shall not have to pay for lawn care. Treasurer Shappee stated that she has been working with Trustee Schieweck due to the growth the park has seen this year that new line items are being added to the budget for preparation. Their income will be broken down by sport programs, concession stands, park rental and fundraisers. Expense categories are being broken down to see if the monies coming in are covering the costs.

Discussion was held regarding the purchase of a new shed to hold the parks lawn mower and other equipment. Trustee Schieweck is looking into the options. He would like to see if the township can install a new bathroom at the park under the ARPA grant and possibly add a storage area to the back of the building. Treasurer Shappee suggested to price out bathrooms and parking expansion. Per Supervisor Molesworth Park upgrades is being tabled.

Roads and Bridges Report: given by Supervisor Molesworth advised not much to update at this time. He stated that County Road graders are attempting to remove the ice buildup from the dirt roads. Supervisor Molesworth stated the culverts on Beard Road need attention.

Old Business

American Rescue Plan Update: He would also like to replace the sidewalks as the board has previously discussed in Avoca if able under the ARPA funding.

Treasurer Shappee suggested that the board should hold a special meeting to allow residents input on how they would like the township spend the ARPA funds.

Special Meeting January 25th, 2022 at 6pm. Notice to be placed in Yale expositor and on the Facebook page encouraging the public to attend.

Treasurer Shappee stated that, Research was done regarding previous question, if the township could use the ARPA funds towards contracts such as BS&A and IT Right knowing that the contracts were signed prior to the funds being received. The answer is Yes.

**Treasurer Shappee made a motion to reimburse the Fire department the cost of electrical upgrades in the amount of approximately \$8700.00 using the ARPA Funds 2nd by Clerk Hill.
Roll Call J/Y, T/Y, B/Y, P/Y G/Absent Motion Passed 4-0**

STD Website update: Treasurer Shappee stated that the website has seen the draft of the new website. She stated that the photos need to still be uploaded. Photos to be done at Meeting on January 25, 2022 meeting.

New Business:

Township Budget: presentation of a rough draft of the budget is available for the departments to look at. Treasurer Shappee stated that she is waiting on BS&A to move items around, so the final draft is not available. She has a phone call scheduled on 1/12/22 for primarily data excursion for the payroll.

Discussion to save purchasing new checks for each department costing \$600.00 a box each to purchase a check printer, paper and ink to save cost. The total cost approximately \$350.00 to \$400.00

Motion made by Trustee Schieweck to purchase a check printer and paraphernalia 2nd by Clerk Hill. Roll Call J/Y, T/Y, B/Y, P/Y G/Absent Motion Passed 4-0

Approval of the Township Bills

Township Bills: \$49,620.78 Payroll: \$8910.76

Fire Department Bills: \$ 11,821.30 Payroll: \$8122.05

Parks and Rec's Bills: \$401.12 Payroll: \$180.00

Trustee Schieweck questioned why Clerk Hill turned on Rubbish Disposal at the township. She advised that it was the township portion of the bill that was reinstated once the parks bill was put on hold until spring. She stated that she purchased a garbage can to keep trash from flying around the grounds with office supply funds. Trustee Schieweck stated it could have been taken to the fire hall. Clerk Hill advised that the trash on several occasions did not get taken to the Parks for disposal, who was going to take it to the fire hall. Hill also advised that she was not made aware of this possibility. He stated that it was not her decision to make alone.

Treasurer Shappee had a question regarding a request to refund a bond. Upon researching if the bond was actually paid to the township a letter was discovered and signed by the building inspector date 3/16/2020 stating that building permit date 9/10/2019 has no final inspection. The bond on this permit expires after 2 years. Please contact the inspector. She is questioning if the bond was revoked by the previous board. When new board took over, building inspector provided an update list of all outstanding permits and bonds. This particular bond no permit is listed on the spread sheet received by him. She stated that inspector is billing for inspections and bond refund not listed on his spread sheet. She is not in agreement to pay this \$200.00 portion of his bill nor refund the \$250.00 bond. Topic to be researched and tabled. Treasurer Shappee also stated that she feels the board needs to look at how other inspectors are billing for our budget. She stated that the inspectors are receiving 90% of the fees and the township is receiving 10% However, Kelli is doing 90% of the leg work. She feels this needs to be addressed prior to the next budget.

Motion to pay Monthly bills as presented and to pay outstanding St. Clair County Road balance of \$1863.66 was made by Treasurer Shappee, 2nd by Trustee Schieweck. Roll Call J/Y, T/Y, B/Y, P/Y Hawks/Absent Motion Passed 4-0. 4/Y, 0/N

Comments from the Floor:

Planning Commission has upcoming Annual Conference training in April. Jim Muldoon stated that there is three new members on the board to send for training. Sign up is end of March. Board needs to decide if they want this training out of the current budget or the new budget. Jim is asking to attend the training of the Michigan state extension course for citizens planner. It is 6 sessions being held on zoom. Need for board approval for training to schedule at the lower cost. He will gather more information for the February meeting.

Trustee Schieweck requested that the fire committee start working on the wording for the fire mileage. The documents are due in April 26, 2022.

Rick Francek asked Treasurer Shappee to explain the new way of paying the taxes with the township. Taxes may be paid at the township via check, echeck or credit card. The resident may also use the on-line payment option. Shappee stated that she will be present on the day stated on the tax forms in person to receive taxes.

BOR will be sending in 3 consecutive notices to the township for March Board of Review. The office will forward notices to the paper of record the Yale Expositor. The assessment notices will be prepared by Ready Set Mail. The township will cover the cost of doing them in house and Heather Stewart has agreed to pay the remaining difference. This process is due to time constraint with Ms. Stewart, due to AMAR review and not being able to doing them in house in a timely manner. She stated she will forward the invoice to be paid, to Clerk Hill along with the notices to published.

Chief Rottmann stated that the fire department was contacted by T-Mobile. They advised they carry a special first responder program for safety, fire, police plan that will allow for better service coverage. This program will allow for up to a \$70.00 savings removing the landline. The cell phone will have the hall number.

Treasurer Shappee inquired if the fire department was applying for the 1st responder recruitment retention grant. Chief Rottmann stated that they are checking into it. Chief Rottmann inquired if the township could hire a grant writer to help write grants for grant funding available for the fire department and township. Per Supervisor Molesworth, he stated to contact the Brockway FD Chief to find out who they used. Treasurer Shappee stated to check with the college, they may have students that will help.

Motion made by Trustee Schieweck, 2nd by Treasurer Shappee to adjourn meeting at 9:36 p.m.

Meeting Adjourned. Minutes prepared by: Clerk Hill

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
Bank FIRE FIRE CHECKING							
12/22/2021	FIRE	4422	1079	SEMCO ENERGY (FIRE)	GAS BILL	331.19	
01/09/2022	FIRE	4423	1025	DINGES FIRE COMPANY	EQUIPMENT	305.00	
01/09/2022	FIRE	4424	1035	FRANCEK KINETICO	MONTHLY RENTAL FEE	50.00	
01/09/2022	FIRE	4425	1036	FRONTIER	PHONE/INTERNET	163.73	
01/09/2022	FIRE	4426	1043	JEFF'S RUBBISH DISPOSAL	QUARTERLY RUBBISH BILL	195.00	
01/09/2022	FIRE	4427	1051	KENOCKEE TOWNSHIP	TAXES ON FIRE DEPT/SEWER & LIGHTS FIRE DEPT LOT/SEWER & LIGHTS	1,371.71 771.16 <u>2,142.87</u>	
01/09/2022	FIRE	4428	1094	THE YALE EXPOSITOR	NEWS PHOTO FOR FIRE DEPT	40.00	
01/09/2022	FIRE	4429	1115	MSC ELECTRICAL, LLC	WIRING OF FIRE DEPT WIRING PANELS	4,989.45 3,756.25 <u>8,745.70</u>	
01/09/2022	FIRE	4430	1116	SUB-AQUATICS, INC	SINGLE HIGH PRESSURE AIR TEST	179.00	
FIRE TOTALS:							
Total of 9 Checks:							12,152.49
Less 0 Void Checks:							0.00
Total of 9 Disbursements:							<u>12,152.49</u>
Bank GEN GENERAL CHECKING							
12/15/2021	GEN	12958	1089	ST. CLAIR CO. ROAD COMMISSION	ONE 21% CHLORIDE APPLICATION ONE 21% CHLORIDE APPLICATION WORK ORDER LIMESTONE HAUL WORK ORDER 016291 LRFAP DITCHING 08/05/21 WORK ORDER # 61 LRFAP DITCHING WORK ORDER # 610550	2,046.33 18,010.00 1,188.17 12,396.34 4,580.41 <u>38,221.25</u>	
12/22/2021	GEN	12959	1050	KELLI PETTY	TWP OFFICE WAGES DEFERRED COMPENSATION	1,120.00 (28.00) <u>1,092.00</u>	
12/29/2021	GEN	12961	1050	KELLI PETTY	TWP OFFICE WAGES DEFERRED COMPENSATION	1,136.00 (28.40) <u>1,107.60</u>	
12/29/2021	GEN	12962	1035	FRANCEK KINETICO	MONTHLY RENTAL	34.95	
12/29/2021	GEN	12963	1051	KENOCKEE TOWNSHIP	PROPERTY TAXES FOR MAIN & ASH STREET 7	30.12	
12/29/2021	GEN	12964	1055	KOHLER'S PROPANE COMPANY	TOWNSHIP PROPANE	444.21	
12/29/2021	GEN	12965	1071	POSTMASTER	CERTIFIED MAIL OUT TIMES 2	14.76	
12/29/2021	GEN	12966	1098	UNITED STATES TREASURY	OWED TAXES FOR JUNE 30TH 2020 NOTICE DA TAXES OWED FOR 09302020 NOTICE DATE 11	167.83 57.21 <u>225.04</u>	
01/09/2022	GEN	12967	1011	BRADY'S BUSINESS SYSTEMS	MONTHLY COPY MAINTENANCE FEE	17.26	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank FIRE FIRE CHECKING						
12/13/2021	FIRE	4413	1004	APOLLO FIRE APPARATUS REPAIR	REPAIRS TO TRUCK 35/WORK ORDER # 29121 REPAIR ORDER # 29641 REPAIR TO PUMP	2,391.53 V
12/13/2021	FIRE	4414	1004	APOLLO FIRE APPARATUS REPAIR	REPAIR WORK TO ENGINE 47/ WORK ORDER 29 REPAIR WORK TO ENGINE 35/WORK ORDER #30	6,231.00 V 1,929.43 V 12,645.96 V 23,197.92
12/13/2021	FIRE	4415	1034	FOSTER BLUE WATER OIL, LLC	TANK RENTAL	63.60 V
12/13/2021	FIRE	4416	1034	FOSTER BLUE WATER OIL, LLC	TANK RENTAL	63.60
12/13/2021	FIRE	4417	1002	AIRGAS USA, LLC	MEDICAL OXYGEN	27.98
12/13/2021	FIRE	4418	1004	APOLLO FIRE APPARATUS REPAIR	REPAIRS TO TRUCK 35/WORK ORDER # 29121 REPAIR ORDER # 29641 REPAIR TO PUMP REPAIR WORK TO ENGINE 47/ WORK ORDER 29 REPAIR WORK TO ENGINE 35/WORK ORDER #30	2,391.53 6,231.00 1,929.43 12,645.96 23,197.92
12/13/2021	FIRE	4419	1029	DTE ENERGY (FIRE)	ELECTRICAL UTILITY	168.85
12/13/2021	FIRE	4420	1004	APOLLO FIRE APPARATUS REPAIR	TELE LITE 500W LAMP	306.00
12/14/2021	FIRE	4406	1004	APOLLO FIRE APPARATUS REPAIR	TELE LITE LAMP HEAD	2,697.53 V
12/14/2021	FIRE	4407	1108	DIGICOM GLOBAL INC.	RADIO CONTRACT #071B02000124/P.O. MPSCS	1,882.40
12/14/2021	FIRE	4408	1035	FRANCEK KINETICO	MONTHLY RENTAL	50.00
12/14/2021	FIRE	4409	1036	FRONTIER	MONTHLY BILL	194.80
12/14/2021	FIRE	4410	1046	JONES EQUIPMENT RENTAL SALES & SERV	EQUIPMENT RENTAL	370.00
12/14/2021	FIRE	4411	1061	MICHIGAN STATE FIREMEN'S ASSOCIATIO	MICH STATE FIREMANS ASSOC DUES	75.00
12/14/2021	FIRE	4412	1104	YALE HARDWARE	MAINTENANCE ITEMS/PAINTING SUPPLIES	298.34
12/14/2021	FIRE	4421	1079	SEMCO ENERGY (FIRE)	GAS BILL	170.78 V
FIRE TOTALS:						
Total of 16 Checks:						52,764.72
Less 5 Void Checks:						26,129.83
Total of 11 Disbursements:						26,634.89
Bank GEN GENERAL CHECKING						
12/14/2021	GEN	12923	1106	ALEX AND SONS COMPLETE TREE SERVICE	TREE REMOVAL AT FIRE DEPT	2,800.00
12/14/2021	GEN	12924	1015	BSSA SOFTWARE	NEW SOFTWARE UPDATE PROGRAMS PAYMENT	6,285.00
12/14/2021	GEN	12925	1030	DTE ENERGY (STREET LIGHTS)	STREET LIGHT MONTHLY BILL	314.28
12/14/2021	GEN	12926	1033	ELECTION SOURCE	TESTING CALIBRATIONS	440.00
12/14/2021	GEN	12927	1035	FRANCEK KINETICO	RENTAL PAYMENT	34.95
12/14/2021	GEN	12928	1036	FRONTIER	MONTHLY PHONE BILL	415.76
12/14/2021	GEN	12929	1038	HARRY MERICLE, JR.	REIMBURSEMENT FOR DOOR TAPE	25.22
12/14/2021	GEN	12930	1073	QUILL	OFFICE SUPPLIES	59.34
12/14/2021	GEN	12931	1078	SCHWEM'S RUBBER STAMP & TROPHY	ENGRAVED BRASS TAGS	38.00
12/14/2021	GEN	12932	1107	ST. CLAIR COUNTY CHAPTER MTA	SCC MTA LOCAL MEMBERSHIP FEE	25.00
12/14/2021	GEN	12933	1105	SWIFT SNOW REMOVAL	SNOW REMOVAL TOWNSHIP	150.00
12/14/2021	GEN	1097	1097	TRIPLE S BOOKKEEPING	MAILING COST FOR WINTER TAXES	791.73
12/14/2021	GEN	12934	1099	US BANK EQUIPMENT FINANCE	CANON PRINTER LEASE	119.01
12/14/2021	GEN	12935	1099	DTE ENERGY (TWP)	TWP ELECTRIC	142.98
12/14/2021	GEN	12936	1031	QUILL	OFFICE SUPPLIES/ INVOICE 21065812/21052	127.11
12/14/2021	GEN	12937	1073	SAF PROPERTIES SERVICES LLC.	BUILDING PERMIT WORK 2021-29/2021-8/202	630.00
12/14/2021	GEN	12938	1037	SAF PROPERTIES SERVICES LLC.	PERMIT WORK E2021-34 (LASHBROOK)	162.00
12/14/2021	GEN	12939	1077	TOD MOLESWORTH	PHONE ALLOWANCE	140.00
12/14/2021	GEN	12940	1095	TOD MOLESWORTH	PHONE ALLOWANCE	140.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/14/2021	GEN	12943	1038	HARRY MERICLE, JR.	WAGES PAYROLL LIABILITIES STATE WITHHOLDING DEFERRED COMPENSATION	30.00 (0.44) (1.27) (0.75) <u>27.54</u>
12/14/2021	GEN	12944	1050	KELLI PETTY	TWP OFFICE WAGES PAYROLL LIABILITIES SOCIAL SECURITY AND MEDICARE STATE WITHHOLDING DEFERRED COMPENSATION	1,936.00 (90.24) (28.07) (82.28) (48.40) <u>1,687.01</u>
12/14/2021	GEN	12945	1039	HEATHER STEWART	WAGES SOCIAL SECURITY AND MEDICARE STATE WITHHOLDING DEFERRED COMPENSATION	1,466.00 (21.26) (62.31) (36.65) <u>1,345.78</u>
12/14/2021	GEN	12947	1047	JOSHUA SCHIEWECK	WAGES SOCIAL SECURITY AND MEDICARE STATE WITHHOLDING DEFERRED COMPENSATION	375.00 (5.44) (15.94) (9.38) <u>344.24</u>
12/14/2021	GEN	12948	1112	TRACEY MULDOON	WAGES SOCIAL SECURITY AND MEDICARE DEFERRED COMPENSATION	150.00 (2.17) (3.75) <u>144.08</u>
12/14/2021	GEN	12949	1062	MOLESWORTH TOD	WAGES PAYROLL LIABILITIES SOCIAL SECURITY AND MEDICARE STATE WITHHOLDING DEFERRED COMPENSATION	1,239.38 (19.35) (17.97) (35.32) (30.98) <u>1,135.76</u>
12/14/2021	GEN	12951	1118	GERRY HAWKS	WAGES SOCIAL SECURITY AND MEDICARE STATE WITHHOLDING DEFERRED COMPENSATION	375.00 (5.44) (15.94) (9.38) <u>344.24</u>
12/14/2021	GEN	12953	1109	WHITNEY MINKE	ELECTIONS	40.00
12/14/2021	GEN	12954	1110	KELLI PETTI	ELECTIONS	40.00
12/14/2021	GEN	12955	1111	DAYNA SCHIEWECK	ELECTIONS	40.00
12/14/2021	GEN	12956	1112	TRACEY MULDOON	ELECTIONS	40.00
12/14/2021	GEN	12957	1113	JILL ROSS	ELECTIONS	40.00

GEN TOTALS:
 Total of 30 Checks: 17,929.03
 Less 0 Void Checks: 0.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Total of 30 Disbursements: 17,929.03

Bank PARK PARKS CHECKING

12/14/2021	PARK	1060	1081	SERIOUS GRAPHICS & SIGNS	SOCGER SHIRTS/SOCKS/SCREEN FEE	2,104.00
12/14/2021	PARK	1061	1028	DTE (PARKS)	PARKS ELECTRIC	16.43

PARK TOTALS:

Total of 2 Checks: 2,120.43
 Less 0 Void Checks: 0.00
 Total of 2 Disbursements: 2,120.43

REPORT TOTALS:

Total of 48 Checks: 72,814.18
 Less 5 Void Checks: 26,129.83
 Total of 43 Disbursements: 46,684.35