

Kenockee Township Board of Trustees Meeting April 12th, 2022

Meeting was called to order at 7:05 p.m.

Roll Call was conducted with all board members. Five residents were present.

Supervisor Molesworth led the Pledge of Allegiance.

The agenda for this meeting was amended with one addition: 2 Additions: 1. property lot next to fire department under new business. 2. Zoning Enforcement Report.

Motion to Approve the Agenda as Amended was made by Trustee Schieweck and 2nd by Treasurer Shappee. Motion Passed 5-0.

Motion made by Treasurer Shappee, 2nd by Trustee Hawks to Approve the March 8th, 2022 minutes as presented. Motion Passed 5-0.

Zoning Enforcement Report: given by James Golembiewski. We had 4 Lot splits occur since the last meeting. Golembiewski stated that 3 of the splits were lot line adjustments. We have sent out odor complaint letters to residence's on Rynn Road and Haley Road. Contact has been made with Resident on Haley Road. An illegal building complaint letter was sent to a resident on Greenwood Road with no response as of yet. Residence on Kilgore Road with excessive campers is being worked on by Enforcement officer Peace. Supervisor Molesworth inquired about the complaint process. Golembiewski stated, that they require a paper trail to show that complaints have been filed. Trustee Hawks inquired if a demo permit was issued for a residence on Avoca Road. Golembiewski advised, a permit was issued. Treasurer Shappee inquired if the township is doing something to place a lien on the residence in Avoca so that the clean up is completed prior to insurance pay out and to stop the township from having to cover the costs like the situation with the funeral home. Home was under a land contract and the present tenants did not have insurance per the fire department. Resident Rick Francek inquired, why is there a bill for an excavator used during the fire. Why is the township paying for this? He was advised, that the fire department requested the excavator for safety reasons to protect the neighboring residence from the burning structure falling on the home. The fire department will bill the homeowner for the excavator under the cost and recovery policy. James Muldoon advised, that the sewer line is open and we need to find and cap the line, because as the rain water enters the line, the contamination will enter the sewer system. Supervisor Molesworth stated, that he will follow-up on capping the sewer line. Golembiewski advised, he will forward the letter to the home owner advising them of the cost and recovery, demo permit and clean up of the property responsibilities. Treasurer Shappee inquired, if we had a specification regarding timeline of clean up. Golembiewski advised, that he will specify that they have 30 days for cleanup of property.

Treasurer's Report: given by Treasurer Shappee.

Township Bank Accounts: **Balances do not reflect April 12, 2022 meeting bills and payroll.**

Fire Capital Improvement Acct: \$106,623.68

Building Fund: \$20,735.78

General Fund Balance: \$74,434.90

General Fund Capital Improvement Acct: \$58,657.80

Parks and Recreation Balance: \$8,459.02

Fire Department Balance: \$24,856.21

Property Tax Account: \$824,702.03 settlement with Yale Schools is pending.

Fire Millage, Roads Millage has been received. A new account for the ARPA Funds has been established. She is waiting on the copies of the pre-approved bills for funds spent for township improvements. She stated that she moved \$ 80,000.00 into the new account.

She stated that she received the reimbursement check for \$2250.00 from Yale Schools election.

She stated that there is an updated revenue sharing amount and she will forward that information to Supervisor Molesworth.

Assessor's Report: None

Fire Department Report: given by Chief Rottmann.

Fire Calls: 11 calls in March 2022

Chief Rottmann stated, that they have met with the State Arson investigator. He advised, that the fire department had two hoses rupture during the house fire. He stated, that the fire department is in need of purchasing new hose in the near future.

Chief Rottmann advised, that the department did drafting training last month. They did water shuttles from Edison back for timing. He stated, that the department did a field fire burn training at Kelly and Norman Road with Brockway Township fire department to try out the new ATV. He stated the ATV worked extremely well in the muddy terrain. The ATV is in the process of getting lettered, lights and should be in service in the next two weeks.

New Truck Update: Chief Rottmann stated, they have been informed that the truck is now in the building process. The date of completion and delivery is October 2022 at this time.

Supervisor Molesworth stated, that the financing process has begun. They have 1 finance option with Tri County. He will contact Choice One and another for more options.

Treasurer Shappee advised, that several residents commended the fire department on a job well done saving the neighboring home during the fire. Chief Rottmann wished to thank K's Diner and the Avoca Market and all who were present in helping and providing food and water to the fireman. It was great to see everyone come together. Chief Rottmann stated they estimated 20,000 gallons of water was used during the fire. Supervisor Molesworth asked, if there was anything we could do to help get the outside hydrant at Edison repaired. Trustee Schieweck stated, that he was in contact with Great Lakes Water Authority.

Fire Millage: Resolution 2022-03 was presented to the board for vote.

RENEWAL OF FIRE PROTECTION MILEAGE

Shall the previously voted increase in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on all taxable real and tangible personal property in the Township of Kenockee, St. Clair County, Michigan, reduced by the required rollback to 2.0 mills, be renewed at 2.0 mills (\$2.00 per \$1,000.00 taxable value) for a period of four (4) years, 2022 through 2025, inclusive, for the purpose of providing funds for fire protection for the Township including, but not limited to contracting with abutting townships; purchasing fire-fighting equipment and fire-extinguishing apparatus and equipment; and operating the Township Fire Department; and shall the Township levy such renewal in millage for said purposes, hereby, raising in the first year \$183,992.26

Motion made by Clerk Hill, 2nd by Treasurer Shappee to pass Resolution 2022-3 Renewal of Fire Protection Mileage to be submitted to St. Clair County for placement on the August 2022 ballot. Roll Call Vote: S/Y, M/Y, H/Y, S/Y, H/Y Ayes: 5 Nays:0 Motion Passed 5-0.

Planning Commission: given by Jim Muldoon

Jim stated, that their last meeting covered Rowe coming in for the Master plan; regarding surveying the township and stakeholders on where they would like to see the direction the township takes for the future, especially regarding the ARPA funds. Time line: August: Town Hall Public Meeting for areas to include and walk through of the survey. June: Survey would go out in June with presentation at the fire fest. Mailing, printed surveys at township office, online on township website, QR Code posting to reach the residents. We want to reach as many residents as possible for input. Rowe to present a draft of survey in May.

Planning Commission cont.: James Muldoon

Two new topics:

1: Property owner on Cherry Street wishing to open a storage facility. Resident was advised St Clair County Road does not give road maintenance to that area of Cherry Street. SCCR advise the road north of 273 feet never existed. However, the building and home on Cherry Street are addressed. Topic was deferred until it could be confirmed. The County Clerk and County Assessor state, they do not show where that portion of the road was vacated. Property Owner was given Polaris Surveying information to collect survey information for property lines. Polaris could help advise if Cherry Street was ever vacated. Birch Street is still an issue. The county is wanting to put the funeral home up for sale. County is stating that nothing can be done until Birch Street is vacated due access availability to wells on the property. Supervisor Molesworth stated, that we need to move forward with this issue. Supervisor Molesworth asked how property was zoned. Muldoon stated, it was zoned as business.

2: Special Spot Rezoning Request for property on Beard Road. Property owner is clearing the property and wishing to put up a mini storage facility on the land. Muldoon stated, they can have 1 acre coverage on a 4.8-acre piece of property with a fence around it. They will also have to have a site plan that includes a deceleration and acceleration lane associated with access. Muldoon stated that MDOT will require it. Muldoon stated, that we will have to check township ordinances regarding the surrounding residential properties. The township will have to hold a Public Hearing regarding the spot rezoning. Treasurer Shappee asked clarification, spot rezoning only stays with the owner, if the owner sells, then the property goes back to its original status. She was advised that is correct unless the buyer keeps the usage the same.

St Clair County Master Plan update is being held on May 4th, 2022, Supervisor Molesworth and Trustee Schieweck will be attending. Muldoon stated, he will be out of town.

ZBA Report: None

Parks and Recreation Report: given by Joshua Schieweck

Trustee Schieweck stated, He would like to put out bids for parking expansion at the park. Muldoon stated, that he would disagree with the parking expansion. He stated that scheduling and restraints along with the this could be a temporary issue, if the sports program decided to change its location. Schieweck stated, he would still like to obtain bids.

Motion made by Treasurer Shappee, 2nd by Trustee Hawks, to approve Parks/Schieweck to obtain bids towards parking expansion in and around the park. Motion Passed. 5-0.

Sixty Kids have signed up to play flag this summer at the park. Soccer and football start in the fall. Little League is playing at the park on Monday and Wednesday currently. Schieweck stated, he wishes to post bid for electrical (lighting) and soffit work to the concession stand.

Parks and Recreation cont.:

Clerk Hill inquired, if Schieweck has spoken with the insurance company regarding the new lawn mower and fire fest. Schieweck advised, that he had and the insurance company is forwarding a new policy to the township.

Roads and Bridges Report: given by Supervisor Molesworth

Supervisor Molesworth advised, He stated that he has received contracts from St. Clair County Roads for the stone haul. However, he has since received a letter from the county stating that they have to put the stone haul out a rebid; due to surcharges from ships bringing in the limestone and fuel costs rising. Molesworth stated, that the board will not be acting on the current contracts until the new costs are received from St. Clair County Roads. Molesworth stated, that he has received the bill in the amount of \$8100.00 for fixing the culvert on Thomas Road. He stated, he has also received the Chloride contract to apply one solid application of 21% calcium chloride to all local roads at a rate of 2,000 gallons per mile a cost of \$26,000.00. Molesworth stated he received a Culvert at Large proposal from the county as failed crossroad culvert as approved by Supervisor in the amount of \$5000.00. However, following the cost of Thomas Road culvert replacement. The St. Clair County Roads is redoing the proposal to a more appropriate pricing.

Motion made by Trustee Schieweck, 2nd by Trustee Hawks to approve the St. Clair. County Road's agreement in the amount of \$8100.00 to fix the culvert on Thomas Road. Roll Call Vote: S/Y, M/Y, H/Y, S/Y, H/S. Ayes: 5 Nays:0 Motion Passed 5-0

Treasurer Shappee requested a new contract for Chloride be written due to the current one given has a date 2015 scratched out with 2022 written in place and no initials of person who made changed to the information. Molesworth to obtain new contract.

Old Business:

2022-2023 Budget: Molesworth stated, that amending the 2021 budget is basically impossible and will take a couple of months. The transition from QuickBooks to BS&A did not go as planned. The current budget in hand will have to be amended.

Treasurer Shappee stated that she could only find postage expense was under elections. She stated we need to budget for monthly mailings, certified mailings. She stated she did not see any place where that has been budgeted. Clerk Hill stated, to she felt a postage budget of \$1000.00 would be a good start for office mailing. Shappee stated, that we would need to budget \$2200.00 for tax bills mailing under the tax section.

Old Business cont.:

Motion made by Treasurer Shappee, 2nd by Trustee Schieweck to adopt the presented 2022-2023 budget under 60 days temporary until the 2021 budget can be rectified. Roll Call Vote:

S/Y, M/Y, H/Y, S/Y, H/Y Ayes: 5 Nays: 0 Motion Passed 5-0

New Business:

Property Lot next to fire department owned by Sandy Fuller: Treasurer Shappee advised that Sandy came to office inquiring when the last payment was made to him by the fire department and taxes. Chief Rottmann stated, that he believed payment was just property taxes. Supervisor Molesworth stated that someone needs to speak with Sandy. Treasurer Shappee stated, that we were previously paying a rent towards something. Supervisor Molesworth asks that Trustee Hawks speak with Sandy on what was owed. Trustee Hawks stated, that he will contact Sandy Fuller. Chief Rottmann stated, he believed township documents were moved out of pole barn.

Approval of the Township Bills

Township Bills: \$18,486.27 Payroll: \$10,479.88

Fire Department Bills: \$7863.43 Payroll: \$6570.31

Parks and Rec's Bills: \$242.40 Payroll: \$324.00

Motion made by Trustee Schieweck, 2nd by Trustee Hawks to approve the monthly bills as presented and amended. Roll Call Vote: S/Y, M/Y, H/Y, S/Y, H/Y, Ayes:5 Nays:0 Motion Passed 5-0.

Comments from the Floor:

Chief Rottmann inquired, if a pole light could be added at the end of the fire department driveway. Township will look into the cost of adding a new light.

Rick Francek inquired if Supervisor Molesworth was reimbursed for purchasing lunch for those who went on the road tour. He was advised that the township can not spend tax payer's money towards food and Supervisor Molesworth purchased lunch out of his personal funds.

Rick Francek inquired if any ditching projects have been established. Supervisor Molesworth advised that we are looking at Bryce Road west of Brown currently.

James Muldoon inquired: if the township parks would be interested in acquiring the Avoca Community Hall. Board stated that they felt they couldn't take on the community hall at this time.

Correspondents:

Supervisor Molesworth advised the township received a letter from the County Planning Commission, Township Focus Renewable Energy on the Horizon and U of M sustainable institute on Energy Future Initiative.

Motion made by Clerk Hill, 2nd by Trustee Schieweck to adjourn meeting at 9:06 p.m. Motion Passed 5-0.

Meeting Adjourned.

Minutes prepared by: Clerk Hill

User: PARTI
DB: Kenockee

CHECK DATE FROM 03, 2022 - 04/12/2022

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank FIRE FIRE CHECKING						
03/28/2022	FIRE	4525	1002	AIRGAS USA, LLC	OX RENT CYL MED OXYGEN USPDA ICL OX USPDA 2 CL	32.28 40.04 80.22 <u>152.54</u>
03/28/2022	FIRE	4526	1008	BALL EQUIPMENT	ANTIFREEZE	10.99
03/28/2022	FIRE	4527	1029	DTE ENERGY (FIRE)	PUMP HOUSE HALL	32.71 304.01 <u>336.72</u>
03/28/2022	FIRE	4528	1034	FOSTER BLUE WATER OIL, LLC	FUEL TANK RENTAL	63.60
03/28/2022	FIRE	4529	1035	FRANCEK KINETICO	WATER SOFTENER RENTAL	50.00
03/28/2022	FIRE	4530	1036	FRONTIER	PHONE/INTERNET	186.23
03/28/2022	FIRE	4531	1079	SEMCO ENERGY (FIRE)	GAS BILL	473.31
04/01/2022	FIRE	4532	1142	STEVEN RZIEMKOWSKI	REIMBURSEMENT FOR ATV PAINT	89.94
04/10/2022	FIRE	4533	1001	ALLERUS RETIREMENT SOLUTIONS	FIRE DEPT 2021 FULL YEAR MERS CONTRIBUT FIRE DEPT 2022 1ST QUARTER MERS CONTRIB	2,294.76 529.88 <u>2,824.64</u>
04/11/2022	FIRE	4534	1002	AIRGAS USA, LLC	AIR TANK	47.47
04/11/2022	FIRE	4535	1008	BALL EQUIPMENT	MAINTENANCE BATTERIES ASM FILTER/INTAKE	302.53
04/11/2022	FIRE	4536	1018	CARD SERVICE CENTER	CREDIT CARD CHARGES	115.53
04/11/2022	FIRE	4537	1029	DTE ENERGY (FIRE)	PUMP HOUSE ELECTRIC FIRE HALL ELECTRIC	16.34 142.42 <u>158.76</u>
04/11/2022	FIRE	4538	1034	FOSTER BLUE WATER OIL, LLC	TANK RENTAL FEES	123.60
04/11/2022	FIRE	4539	1043	JEFF'S RUBBISH DISPOSAL	2ND QUARTER TRASH PU 4/1-6/30	195.00
04/11/2022	FIRE	4540	1046	JONES EQUIPMENT RENTAL SALES & SERV	BAR & CHAIN MOTOMIX BAR OIL	272.96
04/11/2022	FIRE	4541	1104	YALE HARDWARE	ATV ITEMS	236.94
04/11/2022	FIRE	4542	1137	MED-TECH RESOURCE LLC.	RECERTIFY ZOLL AED PLUS 1 YR WARRANTY/R	2,222.67
FIRE TOTALS:						
Total of 18 Checks:						7,863.43
Less 0 Void Checks:						0.00
Total of 18 Disbursements:						<u>7,863.43</u>
Bank GEN GENERAL CHECKING						
03/28/2022	GEN	14011	1014	BRENDA HILL	REIMBURSEMENT FOR CERTIFIED MAILINGS	22.06
03/28/2022	GEN	14012	1031	DTE ENERGY (TWP)	ELECTRIC	146.01
03/28/2022	GEN	14013	1033	ELECTION SOURCE	VOTING BOOTH FOR ADA COMPLIANCE	35.56
03/28/2022	GEN	14014	1035	FRANCEK KINETICO	WATER SOFTENER RENTAL	34.95
03/28/2022	GEN	14015	1037	GOLEMBIEWSKI JAMES	BUILDING INSPECTIONS FOR MARCH	823.50
03/28/2022	GEN	14016	1063	MTA	MTA CONFERENCE/TRAINING	413.00
03/28/2022	GEN	14017	1073	QUILL	COPY PAPER11X14 REAM OFFICE SUPPLIES	10.59 101.74 <u>112.33</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/28/2022	GEN	14018	1082	SHAMKA PAUL	MECHANICAL/PLUMBING INSPECTIONS	1,102.50
03/28/2022	GEN	14019	1099	US BANK EQUIPMENT FINANCE	EQUIPMENT RENTAL	108.00
03/28/2022	GEN	14020	1020	CHARLES PEACE	CODE ENFORCEMENT	230.00
03/30/2022	GEN	14021	1063	MTA	CONFERENCE/TRAINING SHAPPEE CONFERENCE/TRAINING FOR HAWKS	413.00 413.00 826.00
04/10/2022	GEN	14022	1001	ALLERUS RETIREMENT SOLUTIONS	2021 FORMER EMPLOYEES REMAINING AMOUNT 2021 TOWNSHIP ACTIVE EMPLOYEES MERS CON 2021 QUARTERLY PAID EMPLOYEES MERS CONT 2022 JAN - MAR 31 TOWNSHIP MONTHLY PAID 2020 JAN- MARCH 31 QUARTERLY EMPLOYEES	209.67 8,169.21 198.84 2,105.37 249.98 10,933.07
04/11/2022	GEN	14023	1011	BRADY'S BUSINESS SYSTEMS	COPIER MAINTENANCE	17.26
04/11/2022	GEN	14024	1014	BRENDA HILL	POSTAGE REIMBURSEMENT FOR CERTIFIED MAIL OVERNIGHT MAILING REIMBURSEMENT FOR MTA	22.14 26.95 49.09
04/11/2022	GEN	14025	1030	DTE ENERGY (STREET LIGHTS)	STREET LIGHTS	940.13
04/11/2022	GEN	14026	1031	DTE ENERGY (TWP)	TWP HALL ELECTRIC	142.28
04/11/2022	GEN	14027	1036	FRONTIER	TWP HALL PHONES/INTERNET	308.66
04/11/2022	GEN	14028	1038	HARRY MERICLE, JR.	REIMBURSEMENT FOR OFFICE SHREDDER ADDRESS SIGN FOR 5525 ROCKRIDGE DRIVE	31.78 60.00 91.78
04/11/2022	GEN	14029	1073	QUILL	OFFICE SUPPLIES CLEANING /OFFICE SUPPLIES BATTERIES	34.52 146.93 181.45
04/11/2022	GEN	14030	1077	SAF PROPERTIES SERVICES LLC.	POWER SOLAR/PERMIT #2022-01 FINAL INSPECTION 4472 KILGORE PERMIT E2	247.50 206.10 453.60
04/11/2022	GEN	14031	1083	SOPHA UNDERGROUND MAINTENANCE	312 EXCAVATOR DEMOLITION OF AVOCA HOUSE	500.00
04/11/2022	GEN	14032	1089	ST. CLAIR CO. ROAD COMMISSION	EMERGENCY ROAD WORK/WILLOW/BRYCE CROSS	692.04
04/11/2022	GEN	14033	1103	YALE EXPOSITOR	BOARD OF REVIEW AND BUDGET MEETING/ANNU	323.00
GEN TOTALS:						
Total of 23 Checks:						
Less 0 Void Checks:						
Total of 23 Disbursements:						
18,486.27						
0.00						
18,486.27						
Bank PARK PARKS CHECKING						
03/09/2022	PARK	1092	1138	GREENIA'S OUTDOOR POWER	TWP PARK LAWMOWER	10,399.59
03/28/2022	PARK	1093	1019	CARL'S SEPTIC SERVICE	SEPTIC DISPOSAL	200.00
03/28/2022	PARK	1094	1028	DTE (PARKS)	PARKS ELECTRIC	20.36
04/11/2022	PARK	1095	1028	DTE (PARKS)	APRIL DTE BILL	22.04

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
PARK TOTALS:						
Total of 4 Checks:						
Less 0 Void Checks:						
Total of 4 Disbursements:						
Bank TAX TAX CHECKING						
03/21/2022	TAX	2091	MISC	LING DOYLE	2021 Win Tax Refund 24-025-3001-300	740.91
03/21/2022	TAX	2092	MISC	COWHY PHILIP D/DONNELLY BRENN	2021 Win Tax Refund 24-019-3004-000	1,544.35
03/21/2022	TAX	2093	MISC	COATS NATHAN R/SUZANNE E	2021 Win Tax Refund 24-008-2003-060	1,265.52
03/21/2022	TAX	2094	MISC	STONER JODI	2021 Win Tax Refund 24-001-3005-000	708.51
03/21/2022	TAX	2095	MISC	YOUSOUF RAMI/TOBIA WISAM A	2021 Win Tax Refund 24-026-1001-001	95.46
03/21/2022	TAX	2096	MISC	DRINKHORN DEBBIE	2021 Win Tax Refund 24-001-2004-100	32.03
03/21/2022	TAX	2097	MISC	MAY ROBERT J, MAY APRIL	2021 Win Tax Refund 24-003-3001-001	18.00
03/21/2022	TAX	2098	MISC	LOVELACE DOUGLAS	2021 Win Tax Refund 24-015-4005-500	27.00
TAX TOTALS:						
Total of 8 Checks:						
Less 0 Void Checks:						
Total of 8 Disbursements:						
REPORT TOTALS:						
Total of 53 Checks:						
Less 0 Void Checks:						
Total of 53 Disbursements:						

10,641.99
 0.00
 10,641.99

4,431.78
 0.00
 4,431.78

41,423.47
 0.00
 41,423.47