

Kenockee Township Board of Trustees Meeting July 12th, 2022

Meeting was called to order at 7:13 p.m.

Roll Call was conducted with all board members. Ten residents were present.

Supervisor Molesworth led the Pledge of Allegiance.

The agenda for this meeting was amended with two additions added to Roads and Bridges:

- 1) Intersection at Wales Center and Lapeer Roads. 2) Mericle Road to be discussed following Zoning.**

Motion to Approve the Agenda as Amended was made by Trustee Schieweck 2nd by Trustee Hawks. Motion Passed 5-0

Approval of the June 14, 2022 minutes as presented was made by Supervisor Molesworth 2nd by Trustee Schieweck. Motion Passed 5-0.

Zoning: Supervisor Molesworth advised the board that enforcement officer applicant Kristopher Sutherland was present at the meeting. He asked Mr. Sutherland if he had any questions for the board. Mr. Sutherland introduced himself to all present advising that he has 7 years law enforcement experience. He now works in HVAC and has been learning building codes and construction. Clerk Hill asked Mr. Sutherland, How many hours are you able to dedicate to the position? He stated that he felt he could provide 4 to 8 hours a week. Clerk Hill asked, if his position would cause a conflict with his current position if needed to go to court? He stated, that he would ask to be compensated for his time and with notice he could give notification to his employer. Treasurer Shappee stated, that he would be compensated his hourly rate should he have to go to court. Jim Muldoon stated, that we should have the previous agreement with the former enforcement officer that we could use as a baseline and to negotiate with Mr. Sutherland. Mr. Francek asked, if he would be able to attend the monthly township meetings? Mr. Sutherland advised, that if his presence was requested then he could be present. Mrs. Muldoon advised, that she's known Mr. Sutherland for years and he's invested into the area and feels that he would be invested into fixing issues within the township. She feels that he would be a good candidate. Mr. Muldoon advised the board, that we could bring on Mr. Sutherland under a 30-day probationary period contingent on mutual agreement now, and reaffirm the final decision at the August meeting. Trustee Schieweck advised that he liked that idea.

Motion made by Trustee Schieweck to hire Mr. Sutherland as a 30-day probationary enforcement officer to allow him to review job responsibilities and negotiate a contract with the board and it to be confirmed at the August 9, 2022 meeting if both parties wish to move forward 2nd by Treasurer Shappee. Motion Passed 5-0.

Zoning Enforcement Report: given by James Golembiewski. Golembiewski advised that he has made contact with the homeowner regarding the burnt residence at 8916 Avoca Road. Golembiewski advised that the homeowner Mr. Sage advised, that he has a contract with S.A. Torello to demo the burnt residence only and remove the debris. He stated, that he is having issues with the tenants stating they have items they need to remove from the property. Mr. Sage stated, he gave them a timeframe to remove the items. He stated, that the sewer will be capped off by S.A. Torello at that time. S. A. Torello will be pulling the Demolition permit with the township. Golembiewski advised that we have all of the homeowner's contact information. Golembiewski advised that all parties have been advised that it is just the burnt residence that will be removed at this time. Golembiewski advised, Mr. Sage has been advised of the fees by the township that will be associated with the property if not cleaned up. Supervisor Molesworth advised Mr. Golembiewski to keep the board updated and it will remain on the agenda for August.

Golembiewski advised that the Fargo Road property residence owner's have pulled a demolition permit with the township.

Golembiewski advised, that the township has received a new complaint that he will be responding to look at on Bryce Road. He stated, that he is being advised it is a dangerous building that needs to be tagged.

Mericle Road: Pete Walters represented the attending Mericle Road residents. He advised that the road needs to be scraped but needs to be addressed prior to Parker Road. He stated, that there are 4 to 6-inch ruts covering the road. Mr. Corkins advised, that even in 4-wheel drive at 10 mph the vehicles fishtail due to the condition of the road.

Supervisor Molesworth advised he would contact the County Road to address placing gravel on Mericle Road.

Mr. Francek inquired about ditching projects that the township has set-up. Supervisor Molesworth advised that Bryce Road ditching will be finished this year.

Treasurer's Report: given by Treasurer Shappee.

Township Bank Accounts: **Balances do not reflect July 12th, 2022 meeting bills and payroll.**

Fire Department Acct: \$62,874.25 Treasurer Shappee will be transferring the balance of millage money this week into the fire department account. Chief Rottmann inquired if the delinquent tax money has been received. Treasurer Shappee advised that they were just received.

Fire Capital Improvement Acct: \$106,640.48

Building Fund: \$19,488.00

General Fund Balance: \$223,094.07-\$127,786.42 belongs to the ARPA Fund. **Balance: = \$95,307.65.** We did receive **Revenue Sharing** of +\$42,100.00 = **Balance: \$137,407.65**

General Fund Capital Improvement Acct: \$58,668.33

ARPA Fund: \$80,013.36- \$21267.08 that belongs to general fund: Ending Balance: \$58746.28. Treasurer Shappee stated, that the township has received the 2nd payment from the state of Michigan. She needs to transfer this payment of \$127,786.42 which will give **the Balance of \$186,532.70.** This balance does not reflect the \$50,000.00 grant from the St. Clair County.

Treasurer Shappee asked if we could use some of the expenditures already spent to obtain the county portion of ARPA Funds? Supervisor Molesworth stated, that he didn't know but felt as long as it was documented. Treasurer Shappee stated, it would get the money into our account faster to be used for projects. Supervisor Molesworth asked, could I receive a copy of the itemized statement for funds already spent. Treasurer Shappee forwarded via email a copy of the document filed with the State of Michigan.

Parks & Recreation Balance: \$9,988.50. Treasurer Shappee stated she received \$160.00 in donations from Peter's Brother's Farm and Francek Farms to be deposited into the Parks account. **Parks and Recreation Balance: \$10148.50**

Treasurer Shappee advised to have Stephanie Hanselman send a bill to the Parks for the t-shirts.

Treasurer Shappee advised that property taxes did go out through KCI on July 9th, 2022. She stated that the surveys were added to the resident's tax bills as planned.

Treasurer Shappee stated that she has a request for payment of 3 permit bonds to be returned.

3921 Fargo Road \$250.00/ Pole Barn permit

10153 O'Connor Road \$250.00/ Prefab shed

3563 Cogley Road \$250.00/ addition to existing barn

Motion made by Treasurer Shappee 2nd by Trustee Hawks to refund 3 permit bonds in the amount of \$250.00 each. Roll Call Vote: S/Y, M/Y, H/Y, S/Y, H/Y 5 Ayes 0 Nays. Motion Passed 5-0.

Assessor's Report: report given by Supervisor Molesworth. **Board of Review meeting will be held on July 19th 2022 at 9:00 a.m.** Jim Muldoon advised the board that BOR is still looking for a member. Current members are Jim Muldoon, Calvin Fuller and Jerry Nuss as an alternate. Jim Muldoon posted on Facebook that the township is looking to hire a new resident member.

Fire Department Report: given by Chief Rottmann.

Fire Calls: 16 calls in June 2022. 9 Medicals, 1 PI Accident, 2 Mutual aid calls, 1 fire call, 1 down wires, 1 illegal burn, 1 smoke investigation.

Chief Rottmann stated, that the new ATV is all finished, lettered, lighted and in service. Stated that is now at the fire hall and was used for it's first call last night for a rescue on the Avoca to Wadham's Trail. Supervisor Molesworth inquired if the DNR has signed off on the ATV. Chief Rottmann advised they will be responding next week to sign off.

Training for the month of June: Driver's training, water ball training.

Chief Rottmann advised that Kenockee fest went well. He stated that the fireworks went great. He stated that they have a Side-by-Side Ride scheduled for September 24, 2022. Hoping for high participation. He stated that last year there were 67 that attended. He stated, that the route has been changed up this year. The route will be going farther North up to Melvin and back down Dorsey House to Emmett to Capac Holly Meadows back to the Avoca Community center.

New Truck Update: We have received notification that the chassis will be delivered to Spencer on August 4, 2022. He stated they will be heading over to Spencer in August to check out the Chassis. Estimated time of delivery to Kenockee is October 23, 2022. He stated, that they need to start working on the financing being that the truck is in the final stages. He stated that full amount is due upon taking possession of the new truck.

Chief Rottmann stated that new camera's have been installed at the fire hall. He stated, that someone had attempted to break into the fuel shed. They attempted to cut the lock off. He stated a new lock was installed. Signs are posted that there is video surveillance in place.

Chief Rottmann stated: that there is a new applicant for the fire department. Joshua Click has applied. The applicant did pass the background check and the applicant had a clear driving history. Chief Rottmann will forward the application and background check to the office.

Motion made by Trustee Hawks, 2nd by Treasurer Shappee to approve the application and hiring of Joshua Click for the Kenockee Township Fire Department. Motion Passed 5-0

Supervisor Molesworth inquired if the fire department was still planning a 75-year anniversary dinner. Chief Rottmann, stated that they would like to hold a ceremony dinner. The Fire Department is still in the planning stages. Treasurer Shappee will print off the celebration information and how to plan with the township. Chief Rottmann stated, that the fire department is looking for ideas regarding the party.

Supervisor Molesworth inquired if the fire department had received any news on the Sanilac County Mutual Aid Agreement. Chief Rottmann stated, that they are still waiting to hear back.

Planning Commission: given by Jim Muldoon July's meeting was a good turnout. He stated that they had 1 resident applying for a special land use permit. He stated that they approved an affidavit for additional power. He stated that they are going through the process of the special land use in order to establish a food plot area for a veteran's nonprofit organization in order to support veterans in need. The resident will return next month at the planning commission meeting with the package. The site survey and public hearing will follow. He stated, that the planning commission does not foresee any problems at this time. He stated, that it is nice to have a new resident that is interested in investing supporting a nonprofit organization to help veterans.

Mr. Muldoon stated they discussed the Master Plan and read the fire fest survey. He stated, that out of 58 surveys received 49 were Kenockee township residents and the remaining were from other locations. He stated, Overall, as we expected and consistent with the Master Plan, it is the rural character of Kenockee and good schools that draw people to our area. He stated, then we get into parks and then the public services in Avoca and other. He stated that he needs to ask what the other responses for the questions. Question 3: what can we improve was fairly equal across the 58 responses, 21 looking for availability for utilities, we assume regarding internet. The residents are looking for more outdoor recreational areas and enhancing Avoca and a tie with the other. This important to obtain the other responses. There was also those that wanted more commercial and business opportunities.

Mr. Muldoon stated that they did receive a list of people interested in being a part of the focus groups as we continue with the process.

Part of the package received by the board is the larger 33 question survey. He stated that several of the members did it on line and found a small glitch. There was a recommendation for a change that will go out with the future surveys. He stated that the only thing that was changed was they moved question 22 to question 17 allowing the answers to be together. It asked if you'd like to see trash pickup what would you pay.

Mr. Muldoon advised that additional discussion occurred regarding our fee structure association with special land use. The focus was on grow Primary Care Givers as a Home occupation and how they were going to get the process and fees associated with it.

Mike Francek stated that The Town Hall Public Meeting is July 21st 2022 went well with good discussion of how things were going. He inquired why the trustees that went to training were not available to attend the meeting. Trustee Schieweck stated, he was out of town. Trustee Hawks advised he would of like to attended but was not aware of the date. Resident Theresa W. inquired about the survey being received with the taxes. Mr. Muldoon stated, that the survey is being sent to the tax payers. That we have it set up to determine who and where the people are responding to the survey are located. Such as resident or non-resident.

Resident R. Francek in regards to the planning commission I have high regards to you that chase the information in making sure the land splits, setbacks were proper. My question to the board is the change is where the assessor and building inspector handle all of the areas now without the planning commissions involvement. I feel that the planning commission should still be involved and oversee some of the stuff to keep things from falling through the cracks. Do they still contact the planning commission if there are questions to be determined? Treasurer Shappee stated that the only way she is made aware of things is that she receives the check. Mr. R Francek stated that now you have 2 people rather than 7 people making the determinations. Mr. M. Francek stated, that the other townships have gone to the 2-person process too. Treasurer Shappee stated that she understood where Mr. R. Francek was coming from, there is no reason that the forms can not be photo copied and put into everyone's mailboxes to keep people in the loop of what's happening. Supervisor Molesworth stated, that he agreed it would give the 2 persons process a little more accountability.

Mr. Muldoon advised that the Zoning Administrator has been attending the planning commission meetings and can give the commission a report of what is occurring.

Mr. R. Francek stated, that I'm not saying that they are not doing their jobs. But it would put another set of eyes on the process.

Treasurer Shappee advised that when she did the new data base, that all the land splits were regarding Peter Brothers splitting off homes from the farm land.

Mike Francek inquired about putting up the map boards in the township. Clerk Hill advised that she is attempting to find and purchase a flip board system for the wall to put all the township maps in. It was suggested by Supervisor Molesworth to check with Kerr Albert and Yale School to see where they obtained their system.

Supervisor Molesworth stated that we have received a quilt from a life long resident that he is researching to possibly hang up in the township office in a shadow box to display some of our history. It is approximately 120 years old. Jim Cals donated the family quilt.

Pete Walters advised that if the township decides to do something with the Memorial boards, he has looked up the names that were listed. Clerk Hill advised that Trustee Schieweck was considering ideas for displaying names throughout the park to honor those who died in action. Trustee Schieweck stated he received the list of names from the Trading Post and has it in his files.

ZBA Report: None

Parks and Recreation Report: given by Joshua Schieweck

Joshua Schieweck reported that fire fest was fun. He stated that the concession stand made \$82.54. He stated that he still has a lot of supplies left over that will be used towards future soccer that is coming up.

He inquired regarding a Credit Card. Treasurer Shappee advised that she did not have an answer on that at this time.

Schieweck advised that he has sent the date of December 10, 2022 for the Christmas Parade.

Chief Rottmann inquired about the ice-skating rink. Supervisor Molesworth stated that they need to obtain a pipe to place in the bottom with a valve and bring up the loader to finish it. Trustee Schieweck stated he could probably get a long piece of gas main for the project. He will try to see what he can do.

Supervisor Molesworth stated that the township received a letter from the County Parks regarding a meeting on July 20, 2022. He stated that he didn't know if they were wanting to meet with just Kenockee township or all parks' committees in the county. He was advised, it was countywide. Clerk Hill advised that she is available and can attend the meeting.

Supervisor Molesworth inquired about the list and cost of expanding the township park parking lot. Trustee Schieweck advised, it was \$9500.00 for Hyde Trucking and \$2200.00 for Jones equipment rental. Trustee Hawks stated, that he didn't turn in any of his fuel bills to the township yet. Supervisor Molesworth asked didn't he fill you. Trustee Hawks advised, he personally filled his truck and equipment up at the gas station.

Supervisor Molesworth inquired about the 501.3c status. Trustee Schieweck advised; he was still working on it.

Resident Tracey Muldoon inquired if the parks was going to put in the new fence on the side of the township hall. She stated that the kids are playing on the roped fence and she is afraid of them getting hurt. Trustee Schieweck stated eventually it will be changed to the new fencing. He stated that he did tighten the cording up. Ms. Muldoon stated, that the children were swinging on it. Trustee Schieweck stated he will get pricing on the new fencing. Ms. Muldoon stated, that there is 2 rails that are broken on the park side.

Treasurer Shappee inquired if Trustee Schieweck was still looking to hire a temporary person to back up our maintenance guy to take care of the parks while he is out on medical leave. Trustee Schieweck advised, yes, but he is just a temporary fill in. Trustee Schieweck is asking to hire Masen Joppich as the back up to Harry Mericle.

Treasurer Shappee made a Motion to Hire Masen Joppich as a secondary maintenance man 2nd by Trustee Hawks. Motion Passed. 5-0

Roads and Bridges Report: given by Supervisor Molesworth

Supervisor Molesworth advised that stone haul started today for our township with chloride to follow immediately after. The County has started on primary roads today. Secondary roads to follow.

Supervisor Molesworth informed the board of the 2023 Resolution for Local Road System Funding Assistance Program.

Resolution 2202-6: St. Clair County Road Commission Local Road System Funding Assistance Program through Policy No. 75, as revised October 6, 2009. Match Funds Program \$25,000.00/\$25,000.00

Supervisor Molesworth made a Motion to Approve Resolution 2202-6 the 2023 Local Road System Funding Assistance Program area to be used is to be determined. 2nd by Clerk Hill. Roll Call Vote: S/Y, M/Y, H/Y, S/Y, H/Y. 5 Ayes 0 Nays Motion Passed 5-0.

Supervisor Molesworth advised that last month the township received a letter from the Wales Township Supervisor asking us to put up a street light at the corner of Wales Center and Lapeer Roads. He stated that he has been checking the corner at different times of the day and night and feels that it wouldn't make much of a difference due to the lighting from the Dollar General at the corner that has brightened up the area. Supervisor Molesworth stated that the double arrow at the intersection is 2 feet by 4 feet. If you respond down to M-21 and Graham Road which is the same situation the double arrow sign is much larger and at least 10 feet by 4 feet. So, it will be a lot cheaper for the township to request a larger double arrow sign at the corner than installing a new light and having to pay for the light forever. Supervisor Molesworth is going contact Mickey Welsh at the County Roads to request a larger double arrow sign for the corner. He stated he will inform the Wales Township Supervisor and advise them of our plan.

Chief Rottmann inquired if the board has heard anything regarding the new light request at the end of the fire department driveway.

Resident Tracey Muldoon inquired if the township is paying for the light on Main corner heading towards the school if it is not working? Trustee Schieweck stated that someone is shooting out the light. Treasurer Shappee stated to place a trail camera in the area to provide proof of the situation.

Trustee Hawks stated that we could have an armored shield put on the light to prevent it from being shot out. Pete Walters stated that the lights were to have meters on them and that is how the township would be charged. However, there are no meters attached. The board will look into obtaining an armored shield for the light instead of having to replace them continuously.

Resident Rick Francek inquired about the ditching process on Bryce Road. Supervisor Molesworth stated that they are working it through. New stakes have been installed starting today.

Treasurer Shappee asked if Trustee Hawks should respond to the County Roads to request that gravel be placed on Mericle Road. Supervisor Molesworth advised, he can, but the County will only respond to the Supervisors order. Treasurer Shappee stated, we gave them a copy of the minutes where we voted for Trustee Hawks to be a representative. Trustee Schieweck stated that he spoke with Mickey Welsh himself regarding the matter and was advised that it is a county rule where they will only accept the Supervisors order.

Old Business: Lot Property next to fire hall owned by Sanford Fuller: Trustee Hawks stated Mr. Fuller has signed the documentation. The Township now owns the property. It still needs to be recorded at the County. Supervisor Molesworth inquired about obtaining the township records. Trustee Hawks, he would like to move them all at one time and place them in the fire department locked room for township records. This way we have the information if needed to obtain something. Trustee Schieweck stated, if you set up a date with Mr. Fuller to obtain the records, he will bring his truck and trailer to get everything moved. Trustee Hawks to set up an appointment time that will work with all parties.

Avoca Sidewalks: Trustee Hawks stated that he has had contractors out to bid the replacement of the sidewalks by his residence and business. The problem he hasn't received the quotes yet and it will be next month before all of the information is obtained. Trustee Schieweck inquired if he was obtaining pricing to clean up the sidewalks also. Trustee Hawks advised that he was gathering that information. Resident Tracey Muldoon stated that someone suggested to take photos of why the sidewalks should be replaced to show those who are not in town residents the situation at hand. Trustee Schieweck asked if MDOT could help take care of the sidewalks. Supervisor Molesworth advised No, not unless they are doing work on the roads in towns. He stated that we do need to pull the permit with MDOT to do the work.

Mike Francek inquired how other townships deal with sidewalks. Supervisor Molesworth stated that he will find out this information. He stated that a small town called Atlas is in the process of redoing all of their sidewalks. He will ask if they received a grant or how they did the funding to take care of them. Mr. Francek stated why aren't the trustee's doing this research? Trustee Schieweck stated, that is what Trustee Hawks is doing is checking on costs etc.

Mike Francek stated that who's responsibility is it check on who takes care of the sidewalks. Treasurer Shappee advised, that all I can tell you is that the law states that it is the township responsibility.

Resident R. Francek: That's where I think the problem lies where the homeowner should have responsibility to fix them. Treasurer Shappee stated that she would love to fix her own sidewalk, they won't let me. Mr. Francek stated that the residents should have responsibility to maintain it. Just like the sewer system the township maintains it or the lights the township maintains it. Resident Mr. Powers stated, the township fixes your ditches, roads and cuts your trees in your area. Township pays for it. Trustee Hawks stated, let me tell you something. We pay for our sewer assessment and the light assessment. If you'd like to pay for your ditching, we can do that too. If you want to knock down our town instead of trying to make our town look good like everyone around us is doing. Everyone wants to argue about fixing our little town. But why, do we want to be like that. Mr. R. Francek stated, he's not arguing to fix it. Resident Tracey Muldoon stated we have a trail that are sounder than our sidewalks. Trustee Schieweck agrees. Clerk Hill stated that the trail which is dirt is better than our sidewalks. Resident Powers stated, that you're talking about these sidewalks in Avoca, you're not talking about sidewalks going down the back road area? Supervisor Molesworth advised that we are talking about the sidewalks on M-136 the main road. Mr. Powers advised that property is owned by the State of Michigan. They do have some kind of responsibility for taking care of them. However, they will not do any of the work for it, if they are not working on the road in the area. He stated that the State of Michigan is responsible for some kind of pay for them. The state of Michigan advised him that if he did work to his own sidewalk than it would have to be torn out.

Pete Walters provided information regarding who is doing the work in the Atlas Township.

\$311,369.00 1900 linear feet of 5 wide for Atlas sidewalks. Trustee Schieweck and Hawks requested an email with the information that Mr. Walters obtained.

Resident Powers inquired about the cleaning up of the sidewalks. Trustee Schieweck stated, yes cleaning up the area between the road and the sidewalks to help with drainage. Supervisor Molesworth stated that he feels it would fix a lot of the sidewalk problems.

Resident R. Francek stated to Trustee Hawks in response that he takes pride in our township as a whole. If you drive by my home or properties that I own, take a look. Do I wait for the county to clean out my ditches? No, I clean my own clean out too. We need to have our blight guy go after those who are not doing such. Trustee Schieweck stated, we just got a new blight officer today.

R. Francek stated, that we need to make a time line of getting thing cleaned up. Trustee Hawks stated that we need to apply a time line for the cleaning.

Resident Tracey Muldoon stated, I just have a comment regarding the township. As far as I know My Sidewalk, my trees, my Arbor that I fixed up in front of my home and made look nice belongs to somebody else. So, you want me to maintain the front of my house, the sidewalk, the ditch and everything else, but yet, they can come through and remove all of it whenever, they want and I pay for it. I think safe sidewalks is what it is, the trail is nicer and more established than our sidewalks are in town. Bikes ride in the road because our sidewalks are horrible. Trustee Schieweck stated, that he and his boys ride the roads because of the sidewalk conditions. Mr. Muldoon stated, that it is a public sidewalk not a private sidewalk. It's not fair for me to pay to fix the sidewalk in front of my house when they can tear it out at any time. It should be someone else's responsibility to pay for it not the homeowner. Mr. Muldoon stated, that just remember "they are the government", "we are the government". Resident Ms. Muldoon stated, that I don't have a problem with keeping it looking nice, but not every person in Kenockee township takes care of their property the way that others may feel that they should. To expect everyone to follow the same guidelines you have to have an ordinance and you have to enforce the ordinance and build and feed the ordinance to get everyone to respond in the same way. Resident Powers stated, but you also don't have the right to take their rights away.

Mike Francek stated that it's basically coming down to the \$240,000.00 and how were going to pay for it. Treasurer Shappee stated, this has been going on for years. We could implement a special assessment if needed. My question is how are you going to divvy up the funds time is going by. Supervisor Molesworth advised that we had a lot of time. We're not in a big rush to spend the money. Trustee Schieweck stated we have until 2026 to spend the funds.

New Business:

Board Room Chairs: Clerk Hill presented a quote from Staples. She stated, that she could replace all of the new board chairs for around \$500.00.

Motion made by Clerk Hill 2nd by Trustee Hawks to purchase new board member 7 chairs not to exceed \$800.00 Roll Call Vote: S/N, M/Y, H/Y, S/Y, H/Y 4 Ayes 1 Nay Motion Passed 4-1.

Late Night for Office Manager: Clerk Hill asked the board if the township should have 1 late night during tax season for residents to make payments. Treasurer Shappee stated that she felt it was unnecessary due to the drop box. Treasurer Shappee stated that the law states that the township must start taking cash payments at the office, however, payment must be made in the exact amount due. No change will be given. Treasurer Shappee stated that if she was wishing to do it, then we could but didn't feel that we should request it. Kelly had no one respond on late nights. Board decided to not change business hours at this time. Business hours will remain 9:00 a.m. to 3:00 p.m. Monday through Friday.

New Copy Machine: The copy machine contract is expiring at the end of August. Clerk Hill advised that that Brady Services were given notification that the township would not be renewing the contract with them. Clerk Hill advised that she is researching pricing and will have the information available at the August meeting.

Election Grant for New Laptop: Clerk Hill advised the board that the State of Michigan was giving \$1500.00 grants to purchase election items.

Motion made by Clerk Hill 2nd by Trustee Schieweck to purchase a new laptop to be used for elections only not to exceed the amount of \$1500.00. Roll Call Vote: S/Y, M/Y, H/Y, S/Y, H/Y

5 Ayes 0 Nays: Motion Passed 5-0.

Budget: Supervisor Molesworth advised that He and Clerk Hill went through the budget to have it line up with the new BS&A program. Treasurer Shappee stated that there wasn't a problem with the budget just that the previous year needs to be closed out. Supervisor Molesworth advised that according to BS&A and our manual workbook everything from QuickBooks has to be transferred by us. Treasurer Shappee stated, the problem is that the previous budget needs to be closed in order to start a new budget. Clerk Hill stated that she thought BS&A was to transfer everything from QuickBooks into their program. Treasurer Shappee stated they claimed they did. Clerk Hill advised that Supervisor Molesworth was advised that they claim they don't transfer the information and they didn't. My response to them well that's not what we were advised and were did the entries come from then. Treasurer Shappee stated they are the ones who put in the journal entries. That is what their conversion. Clerk Hill stated that she was advised to stop working in the QuickBooks system in order for them to move items over. Supervisor Molesworth stated that we shouldn't pay anything further to BS&A until this is fixed. This has been a disaster. Tracey Muldoon advised that she was witness to the conversation where they gave both Treasurer Shappee and Clerk Hill a deadline to do anything prior to the date and then it would be converted over to their system and we would proceed with their system from that point on. Treasurer Shappee stated that deadline date was November 30, 2021. Clerk Hill stated, then Supervisor Molesworth calls them and was advised that they don't do it. Treasurer Shappee stated, that she still has the emails from BS&A. She stated, that things were not properly in some categories that weren't existing or misplaced. The was never a question of the numbers in his budget. It was how things were being placed under the line items. Its not necessarily when the data came in but when we started using the program. Supervisor Molesworth stated that the reports we receive now they look nice. I advised BS&A that we are basically shutdown because it didn't merge well. Treasurer Shappee advised that we didn't really have a good training officer. He was supposed to be sending over cheat sheets that we never received. Tracey Muldoon stated, that wasn't it an issue of categories not being the same and didn't define where things should be place. Treasurer Shappee stated, that the former software wasn't for government use.

Treasurer Shappee stated, yes, they reworded things and called things differently. She stated that the state came out with a new chart of accounts that have to be used. Clerk Hill stated, that she felt if herself, Supervisor Molesworth and Treasurer Shappee sit down together we could correct what's needing to be corrected. Supervisor Molesworth stated, that he felt if the three of us do it wouldn't take very long to correct the situation. Treasurer Shappee stated that we could do it all on paper first then update the system. Clerk Hill stated, that we need to vote in a temporary budget so that she can pay bills and employees. Treasurer Shappee stated that we would have to vote it in for another 60-days as a temporary, because we can not vote it in as a permanent budget until the other is closed out. Clerk Hill stated that the previous budget needs to be closed out prior to our audit in September.

Motion made by Trustee Schieweck 2nd by Trustee Hawks to extend the 2022 temporary budget an additional 60 days on September 16, 2022 to complete previous budget. Motion Passed 5-0.

Trustee Schieweck inquired if we could use the St. Clair County ARPA grant money towards the new electronic digital sign. Supervisor Molesworth stated he would as it to the August agenda.

Approval of the Township Bills

Township Bills: \$8944.41/ Payroll: \$9443.64

Fire Department Bills: \$9303.20/ Payroll \$8308.20

Parks and Rec's Bills: \$10,632.19/ Payroll: \$72.00

Treasurer Shappee advised the board that the Parks does not have enough money in their account to cover their bills.

Treasurer Shappee inquired regarding web service bill. Clerk Hill stated that she thought it was for the new Kenockee Township website. Treasurer Shappee stated no, this is saying it is for a .com service not a .org service. She is going hold bill in order to research this bill to make sure it is valid prior to sending it out.

Treasurer Shappee inquired about the Jeff's Rubbish bill and was advised by Trustee Schieweck that there was an extra pickup due to the parking lot expansion.

Treasurer Shappee inquired about the Blue Water Oil statement, asking for the milage logs for the fuel bills. Chief Rottmann stated, that they were not aware that the logs were not kept. He stated that until last month they had not been advised to keep the logs. But will now start turning them into the office monthly. Clerk Hill stated that she has contacted Foster Oil to obtain all invoices for the audit and requested that we receive the invoices monthly to show the breakdown of what is being delivered. Supervisor Molesworth asked Chief Rottmann to please get all bills and payroll to Clerk Hill faster than this month. He stated, that Clerk Hill was having to hurry and do things last minute prior to the meeting. Chief Rottmann stated he would.

Trustee Hawks reminded everyone that even though we have an adopted budget, it doesn't give us the right to spend the money just because it's on the budget. We still have to have approval through the board before the money is spent. Trustee Schieweck stated that now I have to wait to spend money until a meeting. Trustee Hawks stated now depending on what you're buying, just like with the fire department who has a \$2500.00 spending limit and a phone call to Supervisor. Chief Rottmann asked well if the budget has been approved doesn't it mean that it's already been approved. Trustee Hawks stated, no it's just a guide to go off of not something that you're approved to spend. Supervisor Molesworth asked, so if they need parts so they have to wait a month for approval. Treasurer Shappee stated, that Tod, you put it right in your email to all of us. It states that the budget adopted by the township board is not an automatic authorization to spend funds. The board must still authorize an incurring expenditure as well authorized as making the payment. Some of these authorizations may be pre-approved in the general appropriations acts resolution. This is where we gave them the \$2500.00. Supervisor Molesworth stated, so he has the \$2500.00 for parts if needed. Chief Rottmann asked if this is from the state or MTA. Treasurer Shappee stated it MCL numbers are state law. Supervisor would have to be called if the cost is higher than \$2500.00. Supervisor would determine if a special meeting would need to take place at that time.

Chief Rottmann advised the board, that Semco was called regarding last months bill. It was for 2 months and they did respond out and change the meter. He stated that it was spinning funny. He is hoping that the cost will be lower next month.

Clerk Hill requested the bill for the new air conditioner to be sent to the office to go with the credit card documentation. Chief Rottmann advised he is working on obtaining it.

Motion made by Trustee Schieweck, 2nd by Clerk Hill to approve the monthly bills as presented excluding Domain.com Roll Call Vote: S/Y, M/Y, H/Y, S/N, H/N Ayes:3 Nays:2

Motion Passed 3-2.

Correspondents: None

Comments from the Floor:

Pete Walters asked when the funeral home burnt down and now, we have the home burnt in Avoca. I want to let you know that you can join the department of insurance and financial services and it only takes a resolution for them to withhold 25% of the insurance prior to the owners collecting. This would allow the township to clean up the property. Treasurer Shappee requested that Mr. Walters forward the information to her for inquiring.

Budgeting mess was a mess the last four years when he was on the board. It was obvious that something was funny. The budget didn't reflect properly. Questions were asked on where the money was going.

Mike Francek inquired about why the trustees no longer gave reports at the meeting. Supervisor Molesworth stated that timing is everything. Our meetings are too long to add individual reports that are discussed in other sections of the agenda. If the meeting should become shorter in length than maybe that could be addressed at that time.

Rick Francek inquired about the County Roads Bills, He asked if they are coming together now. Treasurer Shappee advised that we have yet to receive any bills from the St. Clair County Roads. He is inquiring if the discrepancies have been corrected. Treasurer Shappee stated that we will have to look at the incoming bills to see if thing have been adjusted. Mr. Francek asked if anyone has inquired the amount of road grass cutting will be this year. Supervisor Molesworth stated, he hasn't heard of any thing yet. Clerk Hill stated, that she hasn't received a prior bill for road mowing.

Motion made by Trustee Hawks, 2nd by Trustee Schieweck to adjourn meeting

at 10:03 p.m. Motion Passed 5-0.

Meeting Adjourned.

Minutes prepared by: Clerk Hill

Kenockee Township

4420 Kilgore Road

Avoca, MI 48006

Synopsis of Meeting

July 12th, 2022

Present: Supervisor Molesworth, Clerk Hill, Treasurer Shappee, Trustees Hawks & Schieweck

Absent: None

Reports: Treasurer, Planning Commission, Fire Department, Road Commission

Approved: Minutes of 06/14/2022

Resolutions #2022-06 St. Clair County Roads Local Road System Funding Assistance Program.

Board Approved 5-0 to hire as Kristopher Sutherland as a 30-day Probationary Enforcement Officer to allow him to review job responsibilities and negotiate a contract with the Board and for it to be confirmed at the August 9, 2022 township meeting if both parties wish to move forward.

Board Approved 5-0 to hire Masen Joppich as a secondary maintenance man for parks and recreation.

Board Approved 5-0 to hire Joshua Click as a new firefighter for fire department.

Board Approved to temporarily adopt presented 2022-2023 budget for 60 days until 2021 budget conversion can be rectified.

Board Approved Township bills and payroll

A complete copy of these minutes is available during regular business hours at the Kenockee Township Hall, 4420 Kilgore Road, Avoca, MI 48006.

Brenda Hill

Kenockee Township Clerk

