

Kenockee Township Board of Trustees Meeting September 13th, 2022

Meeting was called to order at 7:01 p.m.

Roll Call was conducted with all board members. Ten residents were present.

Supervisor Molesworth led the Pledge of Allegiance.

Motion to Approve the Agenda as presented was made by Treasurer Shappee, 2nd by Trustee Hawks. Motion Passed 5-0

Approval of the August 9th, 2022 minutes as presented was made by Trustee Schieweck, 2nd by Treasurer Shappee. Motion Passed 5-0.

Code Enforcement report: given by Kris Sutherland. He stated that he visited 3702 Kilgore Road: the resident showed that all vehicles were plated except for a new purchased vehicle. He stated that there were 2 other trailers there that were being worked on and had been moved. The resident advised that he owned the 2 trailers and was in the process of remodeling them.

5935 Cribbins Road: this is an on-going case. This was supposed to go to court in June, however, it was dismissed and He will be starting the process again. The resident was given 30 days to clean up the area again. The resident was advised of the burning ordinance and the blight issues were addressed again.

8388 Bryce Road: Blight complaint. He stated that the owner is deceased and he is now going to be contacting the owner's son who is now the owner of the property to discuss the pending blight issues.

8916 Avoca Road: The sewer system has been capped off. Eric Sage has entered into a purchase agreement with a local resident to sell the property. He has paid the \$500.00 fire department (excavator) fee.

Treasurer Shappee stated that she was aware of a new complaint on Cribbins Road at the end of Bean Road. This is an on-going complaint also. She stated that the person who filed the complaint contacted the township again stating the resident was moving things out of the woods where he hid them and bringing them back up by the house. Kris Sutherland will be looking into the complaint.

Zoning: given by Jim Golembiewski. Jim stated that the parking lot issue should be addressed. The extension was done but, we still can't park in it. Golembiewski advised, that the township had 1 new split on Fargo and Rynn Road regarding the Burnett residence. It was previously denied 1st time due to the survey. However, following discussion with Muldoon and Stewart. They were actually able to get it so it looks good and has now been approved. Mr. Golembiewski advised that cleanup on Beard Road is showing progress and almost completed.

Golembiewski advised that the cover sheets for the demo and building permits has been updated with the 30-day time limit on demo permits.

Treasurer's Report: given by Treasurer Shappee.

Township Bank Accounts: **Balances do not reflect September 13th, 2022 meeting bills and payroll.**

Fire Department Acct: \$75,908.96

Fire Capital Improvement Acct: \$106,690.75

Building Fund: \$22,495.13

General Fund Balance: \$45,356.75

General Fund Capital Improvement Acct: \$58,698.23

Parks and Recreation: \$1798.49

Tax Account: \$334,764.56 Next payout is September 15, 2022

ARPA Account: \$186,573.48

Treasurer Shappee stated that she feels the ARPA funds already spent should be turned into the County towards their grant in order to get the \$50,000.00 funds into our account now.

Motion made by Treasurer Shappee to use the existing ARPA expenses to obtain the \$50,000.00 grant funds promised by County Commissioner McConnell, 2nd by Trustee Hawks. Roll Call Vote: H/Y, S/Y, H/Y, M/Y, S/Y Motion Passed 5-0.

Treasurer Shappee advised that she was not aware that funds received by Parks for a cornhole event was money owed to the firemen's memorial fund. She stated, that she would like to make a motion that she pay them their funds owed from the parks account because it was deposited there.

Motion made by Treasurer Shappee, 2nd by Trustee Schieweck to pay the Firemen's Memorial Fund \$175.00 from the Parks and Recreation account that is owed from Cornhole tournament.

Roll Call Vote: H/Y, S/Y, H/Y, M/Y, S/Y Motion Passed 5-0

Stephanie Hanselman advised that \$160.00 was still owed by Mike Francek for sponsorship from businesses. Treasurer Shappee advised that Mike Francek was adamant about the \$160.00 was to go to the Parks and if it didn't that, he wanted his check returned. Stephanie Hanselman stated she would contact Mike Francek regarding those funds directly.

Assessor's Report: given by Heather Stewart. She stated that the township L-4029 are ready for the Clerk and Treasurer to sign tonight. Fire Millage has been updated to 2 Mil that will expire in August 2026. The Road Millage is currently setting at .7857 with the rollback to expire in December 2024 and operating does not expire. She stated that the street light resolution will go on next months meeting. So, if we could give her the bills then she will get it applied correctly and the resolution ready for October. She has not received any further applications for Board of Review. Jerry Nuss agreed to step up from the alternate position on the Board of Review and become a full time.

Motion made by Treasurer Shappee, 2nd by Trustee Schieweck to accept Jerry Nuss to a full time Board of Review Member. Motion Passed 5-0.

Motion made by Treasurer Shappee, 2nd by Clerk Hill to accept Denise Galardi as an alternate on the Board of Review contingent on completion of training. Motion Passed 5-0.

Motion made by Treasurer Shappee, 2nd by Clerk Hill to accept Barbara Cutcher as the Township Assessor starting October 1, 2022 to work with Heather Stewart. Motion Passed 5-0.

Supervisor Molesworth will make contact with Ms. Cutcher regarding the position.

Fire Department Report: given by Chief Jason Rottmann.

Fire Calls: 11 calls in August 2022. 7 Medicals, 3 PI Accident, 1 down wire.

He stated that the 3 PI Accidents were billable under the cost and recovery ordinance. They have been sent out certified mail. Treasurer Shappee has copies of the reports.

Chief Rottmann stated, last month's training the fire department used the rescue task force equipment (bullet proof vests/helmets) received from St. Clair County. They will work alongside the St. Clair County Sheriff's Department on active shooter training at SC4 at the end of the month. Chief Rottmann stated that they have received the new fire hose. He stated it's been tagged, marked and put away until the new trucks arrival. He stated that he has received a quote from DTE on the new Street light to be put in at the fire hall. They offered two options: Option 1: 58-watt LED overhead. Annual operating cost of \$170.88. Cost to construct \$773.41 3-year revenue credit of \$512.64. Contribution from the township would be \$260.77

Option 2: 136-watt LED overhead. Annual operating cost of \$268.92. Cost to construct \$913.56 3-year revenue credit of \$806.76. Contribution from the township \$106.80.

Chief Rottmann stated, the pole would be erected on the Northside of the fire hall at the end of the driveway. Chief Rottmann stated, he would like to look into the emergency reporting software that Emmett Fire Department uses. It would allow for a better range of doing our reporting right now. He stated that the fire department is currently having issues with their infer system. He stated they are constantly being locked out of the system.

He stated that they are waiting to hear back on the costs at this time. He stated that the new system would do all of the medical run reporting along with the monthly truck checks. He stated that they would need to purchase a 2nd iPad for the 2nd truck. Treasurer Shappee stated that before you go changing to a new software, you know the new software from BS&A we just all updated to, it too locks you out and makes you change your password every 45 days. She stated, that the new software they are checking on will probably make them do the same. Chief Rottmann stated, that he just wanted to make the board aware of them looking into the new software and they will bring it to the board once all the information is received to discuss further.

Chief Rottmann advised that Assistant Chief James Vincent has taken a leave of Absence and we don't know how long he will be gone. He stated he spoke with the other officers and they need to fill his position. Chief Rottmann stated that 2 of the 3 officers were interested in taking the position. Chief Rottmann stated, that he spoke with Captain Fones yesterday and he does not wish to move up, he wishes to stay where he is at. The 2 lieutenants wish to move up and I'm not sure how you wish to handle it. He stated, that both are qualified and interested. He stated that Nick Engels is a little more qualified than Steve. But Steve has a little more experience than Nick. Nick does a lot of similar stuff for his full-time job and Steve does a lot of the stuff for his personal job that is along the same lines. Nick currently is the higher-ranking officer out of the 2 of them. I'm asking if the board wishes for my recommendation or do you want more information. Treasurer Shappee stated that she would like more information on the duties of the Assistant Chief herself. I have never seen your job classifications or your policies or anything like that, so I don't feel like I can make a decision without that information. Supervisor Molesworth stated, that we are trying to obtain the electronic version of the SOG's, so we are working on that. Chief Rottmann stated that the department is way behind on their SOG's. He stated, that supposedly it was approved and changed 3 times and we don't know which copy is the last copy that was approved because there are 3 different sets. Supervisor Molesworth stated, that there were upgrades sent to the old board and nothing was ever done with them. Chief Rottmann stated, that he sets were sent to the attorney for approval and sent back but nothing was done by the old board. He stated that the senior fireman and himself know that the set from 2007 under Assistant Chief Monroe was approved by the board. Other than that, the other sets are not known if they were okayed by the attorney and board approved or not.

Pete Walters advised that the 100 series (personnel policies) were worked on but couldn't get passed. He stated they were not approved at the time, due to the township not having a personnel policy itself. He stated that he remembers that Series 200 and Series 300 were passed in 2017-2018 with Attorney Downey. 2012-2013 set was with McNamee approved. Treasurer Shappee inquired from Supervisor Molesworth wasn't a set of personnel policies found upon cleaning up the office. Supervisor Molesworth stated he wasn't sure. Pete Walter's stated he would see what he could find and inform the board. Supervisor Molesworth inquired if we contact our attorney then we should be able to obtain them.

Treasurer Shappee stated that McNamee is retired now. Pete Walters stated that Downey may have the set he was sent. Supervisor Molesworth stated he will contact Attorney Downey to see if he has a copy of them. Jim Muldoon stated he has a copy of the 2017-2018 SOG's and will forward a copy to all. Supervisor Molesworth stated that it will save a call to the attorney at this time. Supervisor Molesworth stated that assistant Chief will be tabled until next month. Jerry Nuss stated that the Board hires a Chief and the Chief picks his officers and gives his recommendations to the board and then the board approves the officers. The board does not pick the officers. The board approves his recommendations. That's why he's hired to make the important decisions. He knows better who's more qualified.

Supervisor Molesworth asked Chief Rottmann, so who is your recommendation? Chief Rottmann responded that my recommendation would be Nick Engel moving into Assistant Chief moving Steve R into Lieutenant 2 position and leaving lieutenant 1 spot open at this time.

Motion made by Supervisor Molesworth, 2nd by Trustee Schieweck to assign Nick Engel as assistant Chief, Keith Fones as Captain and Steve Rzenkowski as Lieutenant 2. Motion Passed 3-2.

Chief Rottmann announced that Stephanie Hanselman along with Nick Potts Mother received a Grain Bin grant from Nationwide insurance. Kenockee Township Fire Department now has the equipment to rescue those trapped in grain bins. They wish to thank Nationwide and Peter Brother's Farms for providing the equipment and grain for the training upon receipt of the new equipment. Kenockee Township is 1 out of 2 fire departments that now have the equipment.

Josh Schieweck announced that the new fire truck would now be ready on November 1, 2022.

Josh stated that the process from Fire Tech and Oklahoma to sell the truck has to go through a fitting process, I don't know why. Fire Tech is handling it all now. You submit your truck to the commissioner and they look it over 2 weeks. So were looking to sell the truck the last week of October for the \$60,000 our asking price. Well \$65,100.00 with shipping, they pay for everything. If everyone is still on board, I can finish it. Treasurer Shappee stated Honestly, I am not on board with that. She has spoke with MTA and MTA advised that we have a fire millage and it say that we are to provide fire service to our residents. She stated that she brought up mutual aid and was advised that mutual aid. MTA advised that mutual aid is not providing a service to our residents, because when they have a call, we have nobody. MTA advised, we should not be selling the truck prior to the arrival of our new truck and it's ready. That we can't provide service. Chief Rottmann and Trustee Schieweck stated, we can provide service we have another truck. Treasurer Shappee stated, I'm one person. Schieweck that we already voted on it. Treasurer Shappee stated, that she voted on it without being given full information. Trustee Schieweck stated, then you shouldn't have voted on it. Trustee Hawks stated that we were not given proper information when we voted. Treasurer Shappee stated, we were given false information. Trustee Schieweck then why did you vote on it.

Jerry Nuss stated that the pumper truck is not a front-line engine. You will not have a front-line engine. Clerk Hill agreed. We voted on starting the process of trying to find out about selling the truck. Chief Rottmann stated that's right we were starting the process. Jerry Nuss stated, you don't even know the delivery of the new one. Clerk Hill stated, that she was not comfortable having the truck gone without having the new one here and ready. Chief Rottmann stated, that we could add that to process. Treasurer Shappee stated, that she was just told that we had already voted on it. Chief Rottmann stated, that's right but we are just advising where we are at with the process. If we need to put in there contingent on the arrival of new truck arriving. It's not going to change anything; we just need to know what you want us to do. Trustee Schieweck stated, I'm pretty sure we voted I would like to see the minutes from when we voted. Chief Rottmann stated, you can change your vote even if you did? Right? Trustee Hawks stated, we were voting on the information given to us, so if you give us the information that's all we have to go with. So now we have to relook at things. Clerk Hill stated, last month the truck was supposed to be arriving in October.

Supervisor Molesworth asked that Chief Rottmann fill another hole from ground settling next to the fire ball pole. Chief Rottmann advised that he would tend to it.

Supervisor Molesworth stated that it didn't matter we are going to mend the motion or make a new one about what you've discussed tonight.

Jerry Nuss inquired about how long the bidding process. Trustee Schieweck advise that Fire Tech and the Oklahoma Commissioner stated that everything should be completed by the last week of October. Jordan from Spencer said that we should have our truck by the first week of November. Everything is schedule. They have all of the pieces for the truck there.

Jim Muldoon inquired if financing has been secured for the purchase of the truck yet?

Supervisor Molesworth stated that we haven't secured it. Trustee Schieweck advised that Tri-County Bank has been notified that we are going with their loan.

Clerk Hill stated that she was not comfortable because of the date of arrival keeps changing. Originally it was the first of October and we were discussing having a party. Now it's the first of November. If we sell something before hand and it's not a front-line truck in our department. Our truck needs to stay until we have our new truck here and ready to go. It's different when a front-line truck is broken down and out of service than us not having one at all. Chief Rottmann and Jerry Nuss agreed. Trustee Schieweck stated, I know.

Motion made by Clerk Hill, 2nd by Treasurer Shappee, to keep pursuing the selling of Truck 35, but it can not leave our hands until the new truck is here, ready and online. Motion Passed 4-0.

Supervisor Molesworth announced that at the fire board meeting there was discussion regarding the potential to start a Fire Authority with Emmett Township Fire Dept. There is the potential to add Clyde Township to add to this also and have it become a dept as part of a 3 Fire Agencies under 1 Fire Authority. Supervisor Molesworth would like to go to each board and speak with them regarding starting a Fire Authority. He stated, that he felt this was the way of the future. He stated that there would be a station chief at each fire department and a Battalion Chief overseeing all departments. Treasurer Shappee inquired if that meant if the fire millage money goes to the Fire Authority? Jerry Nuss advised that all departments money would be combined under the Fire Authority. He stated that there would be a person from each township on the Authority Board. Supervisor Molesworth stated that with Kenockee having a new truck coming, we would have more to offer to the Authority board. Clerk Hill asked, so that would mean no more contracts? Jerry Nuss stated, the way the paperwork was done, every department would have 2 people on the board. He stated that Emmett Township, Riley Township, who don't have a fire department would also have 1 person on the board each. However, they would support the Fire Authority financially. He stated that one problem he found was not only the 2 counties, the boards would have to realize that if you do a fire board all equipment (new fire truck) will be controlled by the Fire Authority. He stated, some people have a problem with this, stating that's our truck. It's not their truck, it's the tax payer's truck. The whole system works good for the taxpayers. Supervisor Molesworth inquired, so would a board be established prior to this to start the process or would it come after it was established? Jerry Nuss stated that would come after. He stated that up in Sanilac County there is a Fire Authority that came down with all of their starting information on how the process goes to start a Fire Authority. Sanilac County had 2 fire departments that merged but left it open for other agencies to join at a later time. He stated that the big problem was Who owned what. Some people could not relinquish ownership to the Fire Authority Board. Pete Walters stated, that he agreed with a lot of what Jerry Nuss stated. He attended the Fire Authority meeting in Memphis 2 years ago. My feeling is that this is the future and how things are eventually going to go. I have researched some of the issues and benefits. Jerry Nuss stated the fire board would be creating a government entity. They would be in control of the mileages for the agency. Pete Walters stated, that an expert was brought in to speak with everyone. Pete Walters stated that he wished to attend the meeting with the Supervisor as a representative of our Fire Committee, if this board decides it wishes to look into this further. He stated, that he had spoken with Grant and Brockway townships regarding this matter. Jerry Nuss stated, that Kenockee Township and Emmett are very similar in size and square miles. Unlike village of Emmett and Memphis. Jerry Nuss stated that he was not saying that Clyde Township shouldn't be involved. It would just make everything a little harder to initiate and get everyone on the same page for the starting of a Fire Authority. Pete Walters stated so what they do is try to make everything fair. Like Delta Township by Lansing. They use 3 factors to determine fairness.

1. The Number of Runs Made.
2. The Value of the Township.
3. The Population.

Colleeta Vesper inquired, what is the main benefit of a Fire Authority? Supervisor Molesworth stated, personnel. Jerry Nuss stated, and the lack of day time help at this time. The Ultimate goal of a Fire Authority is having enough revenue to start hiring day time personnel. Hiring actual full time help at each station. Jerry Nuss stated, it can cost \$60,000 per fulltime person. Treasurer Shappee inquired; did you say \$60,000 per person? Jerry Nuss stated, yes for full time person. Shappee stated that her son in law is a fulltime firefighter in Hamtramck and doesn't even make that per year. Jerry Nuss stated, that would include all benefits. Treasurer Shappee stated that she understood, but if you don't have enough fulltime employees, you're not obligated to provide healthcare etc. Jerry Nuss stated that this is all stuff that will be down the road and looked into. Jim Muldoon stated it is a way to maximize your efficiency. Trustee Hawks stated, that he felt this is something that needs to be looked into further instead of just sitting here and negotiate things. Jim Muldoon stated that it was looked into a couple of years ago. It is really where we needed to go in order to maintain creditable operation. Supervisor Molesworth stated that a Fire Authority with Emmett would eliminate Kenockee Township from having to build a new fire station. We could keep it in Avoca. It would make geographical sense with Emmett where they were at. Jerry Nuss stated that he had been researching this for over 3 years. Jim Muldoon stated, that the original proposal was to have Memphis and Emmett to join together and then come in to the Fire Authority after it was established. Jerry Nuss stated it's easier to accomplish on a smaller scale then build upon the initial. Jim Muldoon stated that you get two organizations driven to establish, organize then build onto it after. Supervisor Molesworth advised that we are just trying to let everyone know what they are thinking. Pete Walters stated, one last thing that I would like to mention is, don't leave them behind, you'll regret it, this is all fire department stuff. But the people that are going to make this final decision is the Township Boards. Trustee Hawks stated, that this is something we may have to advise the residents about and get their input on what they want to happen. We just can't make a decision off our fire committee. Supervisor Molesworth stated that he attended the fire department meeting and stated that he didn't want anyone to panic after seeing this in the minutes, that this was something very, very, very early in discussion and not something that will be happening soon.

Jerry Nuss stated, that he just wanted to inform everyone regarding the down payment on the new fire truck to put everything we could down in the beginning. Supervisor Molesworth stated, that discussion should be added to the next month's agenda.

Treasurer Shappee asked Supervisor Molesworth if we could discuss an issue with a bond payment due to the building inspector needing to leave the meeting. She stated that we had previously discussed this bond issue. There was a letter stating that the old board had revoke it. She stated it is a bond from 2019. Showing nothing was done. Jim Golembiewski stated, that he has done the final and all inspections on the bond in reference. Treasurer Shappee stated, that the resident is advising he never received his bond.

She stated, that she nor anyone here was on the board in 2019. Jim Golembiewski stated, he did all these inspections and final. Shappee stated, that the old board revoked it due to lack of inspections. She remembers seeing the letter and discussing it at a previous board meeting. Jim Golembiewski stated he has his final inspection sticker. Treasurer Shappee inquired if we could obtain a picture of it, it was permit #14-2019 issued 7/8/2019. Golembiewski, provided a picture of the final inspection from the resident.

Supervisor Molesworth stated that a fire board meeting will take place on Wednesday October 12th 2022 at 7p.m. if anyone would like to attend.

Planning Commission: given by Jim Muldoon we had our public hearing for Mr. Miller. Several residents showed up. Mr. Miller would like to start an operation for produce to support veterans. Mr. Miller was not present at the meeting. The comments from the floor; that the planning commission needs to write up some of the basic conditions associated with it. Such as, an annual inspection, affidavit of current use of nonprofit being in place. Based on accredited funding the other inspections or nuisance calls. Once the conditions are written by the planning commission and if no one shows up and the terms of the conditions are in agreement. Then we expect the approval of the special land use. At the meeting, Mike Francek is in Florida and they need our blessing at this time. We are sending him our support at this time. We did further discuss the rezoning request regarding the old Norway Bar. They are working on the draft fee schedule for Home Occupation specifically for primary care givers. Comments of the Yale ordinance was approved, so we are going to ask for a copy of their ordinance. Muldoon stated, with the Master plan updates some comments coming back from the 158 surveys (not including the 29 duplicates) returned to the township. Once we receive notification that the surveys have stop coming in following tax season, we will get the remainders uploaded and it will be updated.

Some of the ideas coming out of the surveys are:

1. Minimum lot size: 2:1 ratio, stating don't change lot sizes. With this in mind, he had an investor contact him regarding the industrial property on Lapeer Road. The industrial area now has 2 new homes built on it and maybe we should look at rezoning the area. It can still be zoned or remain zoned industrial but it's probably not appropriate.
2. Mill Creek resident South of Beard and North of Imlay City should be rezoned residential/recreational instead of agricultural.
3. The other part was expanding zones in Avoca. Where it would be the best. Not necessarily in Avoca but the crossroads of M136 & Fargo and M-136 & Kilgore Roads.

Muldoon stated that discussion with the planners now that the surveys are done and they review our Master Plan and ordinances that we need to look at the focus groups.

We are looking at a date in October. Muldoon stated that discussion with the planners now that the surveys are done and they review our Master Plan and ordinances that we need to look at the focus groups. We are looking at a date in October. The week of the 25th of October in the evening and possibly municipal. They recommended that we try to get the County of St. Clair to come in. Such as the St. Clair County Municipal Planners, Road Commission and the Government organizations that support it. Then followed up by the public which could be business that evening. Treasurer Shappee stated that the MTA is holding their training local on October 25th & 26th in Port Huron. Muldoon stated that maybe we should consider doing it on October 27th, 2022. The other date would be Saturday October 29th 2022 in the morning for General public of the local residents.

Hopefully, we will have more of an update regarding the drains in Avoca later this month.

Muldoon advised that he did obtain a copy of Yale's sidewalk ordinance. They will be looking at that at the next meeting.

Public comments; we had an individual located at Metcalf and Cribbins Roads asking about opening a Mechanic repair shop. Ordinance information was given to this individual.

We had a representative from Beard Road which is our applicants wishing to submit for a Special land Use for Home Occupation Type 2, Primary Care Giver. We had a long discussion about going through the process of the site plan review and their requirements in order to come in and be presented for a public hearing. Muldoon inquired if the dates for the focus group of October 27th and 29th would work with the board. The Board agreed with the dates for him to see if Rowe is available at that time.

ZBA Report: None

Parks and Recreation Report: given by Joshua Schieweck: Joshua Schieweck reported football season is going strong. He stated that he was still working on the 501c. Treasurer Shappee advised that discussion should not be on the agenda, due to the Township has nothing to do with the 501c. Supervisor Molesworth inquired but we have to know about it. Treasurer Shappee stated that it was a separate entity and has nothing to do with the township. Muldoon stated, that it is still being associated with the township. The millage money would be going towards it. Treasurer Shappee advised, No the millage money will be held by the township for Parks and Recreation. Trustee Hawks stated but if the name Kenockee is in the name isn't that still connecting the township with it? Treasurer Shappee stated, it will be the same as the Kenockee Fireman Fund. She stated Trustee Schieweck is wanting to develop a 501c to help fund community events that the township cannot do. He will have to rent the park to hold the events at the Parks. But the township will have no connection with the event, because we cannot use millage money for any events. She stated, that is why I am saying it does not belong on our agenda.

Trustee Schieweck advised, they will be holding a Trunk or Treat on October 28th, 2022. Resident asked, if she could donate candy. She was advised yes, but you should come and attend. Trustee Schieweck inquired if we had been able to obtain a credit card yet because he needs to buy supplies. He was advised, No. Clerk Hill stated, that we haven't been able to obtain one yet. He stated, that he is tired of it coming out of his pocket. Chief Rottmann asked, if he could be reimbursed as soon as the charges are sent in. Clerk Hill stated, they are, Trustee Schieweck stated that he's had to wait up to a month to be reimbursed. He stated, that he has to turn in the funds to Treasurer Shappee every night following the event. Pete Walters inquired if they could use funds from the event to purchase inventory for the next event. Treasurer Shappee advised, yes, she can turn in funds and state on her sheet that this amount was used for supplies along with the receipts. Supervisor Molesworth stated, isn't easier to just get a credit card for the parks to use. Clerk Hill advised, it's not that we don't want them to have one, we approved to obtain one. It's just that we haven't been able to obtain one yet. Treasurer Shappee stated that we also have to be careful of over buying. There was a lot of stuff that needed to be thrown out. Trustee Schieweck stated, that he only had to throw out 5 things. Treasurer Shappee stated that she has taken funds from the cash received from sales and purchased things before with it. She would just have a report stating what she did with the funds and receipts would be turned in with report to verify. She would just need to have a second person verify the funds and turns in a report with receipts. Treasurer Shappee stated, that she has no problem with them doing it this way. I asked for reports to be turned in every Monday.

Roads and Bridges Report: given by Supervisor Molesworth: He advised that ditching has been completed on Bryce Road. It's estimated that there is about \$25,000.00 remaining in the matching fund. We have options of continuing west on Bryce Road or Brown Road North of M-136, Lapeer and Stapleton Road. Supervisor Molesworth inquired if Jerry could remember any other places that were bad? Chief Rottmann asked, isn't there complaints regarding Lapeer and Stapleton Road area. Supervisor Molesworth advised yes. It wouldn't take much to take care of it. Trustee Hawks stated that Fargo Road North of Lapeer was a bad area. Supervisor Molesworth stated that was where the mud bog was located. Trustee Hawks stated that to him that was one of the worst spots as he recalls. Supervisor Molesworth stated, yes, they had to close the road down to Lapeer Road.

Supervisor Molesworth stated that Bricker Road is still closed between Imlay City and Thomas Roads while the County is installing the new bridge. They have it installed at this time it should be completed within 2 weeks.

Supervisor Molesworth stated he was informed of an alternate option for the 2023 Local Road Funding Program. The previous resolution for \$50,000 has been submitted however, not approved by the County Roads at this time. He stated, that he found out today that the township could go for \$100,000. \$50,000 township/\$50,000 County matching.

He stated, that the township could resubmit a new resolution to repair two of the culverts on Beard Road. He stated both are West of Kilgore.

1. Beard Road over unnamed watercourse (C-09) \$43,000 600' East of Wixon Road
2. Beard Road over unnamed watercourse (C-10) \$46,000 675" West of Wixon Road.

These culverts are the shallowest of the ones needing repair. Costs have been estimated at almost \$90,000. He stated that we could apply to the county under the Local Road Funding Assistance Program where the township would pay \$50,000 and the county would pay \$50,000.

He stated that we wouldn't be able to do any ditching unless we used it from the General fund/ millage money. If we pass a new resolution, then the county would pay for half of the cost. Out of the \$50,000 under the 2022 Local Road Assistance Program. The county has spent half of the funds doing Bryce Road. Resident Rick Francek inquired what is our budget balance at this time. Supervisor Molesworth advised; he did not have that available at the present time.

Treasurer Shappee asked are you wanting to know where the budget was set or how much has been spent? Mr. Francek advised, where was the budget set? Treasurer Shappee advised that the budget was set at \$214,158.00. Supervisor Molesworth stated that this resolution would be for work to be done in 2023. Resident Francek stated, that once we receive the bills than we should know where we continue to sit. Treasurer Shappee stated, that is correct. He stated that the debris is settling in the bottom of the ditches and causing more trouble. Treasurer Shappee asked if the county has a mower that would reach deeper into the ditch. Francek advised yes; they do. Treasurer Shappee stated, that maybe that is a conversation that is needed to discuss doing maintenance on the ditches instead of new ditching.

Motion made by Trustee Schieweck 2nd by Clerk Hill to submit a new Resolution for repair to the drains on Beard Road west of Kilgore Road in the amount of \$100,000 with 50/50 Match by the county. Roll Call S/Y, M/Y, H/Y, S/Y, H/Y 5 Ayes, 0 Nays Motion Passed 5-0

Supervisor Molesworth stated that he has emailed Bill Hazelton about our idea to put a 4Ft by 8Ft Stop Sign at Wales Center and Lapeer Roads which increases the surface 400 %. He stated that he has not heard back from Mr. Hazelton. He stated that he has invited him to our board meeting, so that we can all meet him. He stated that he has inquired about the status about the storm drains in Avoca because they were out surveying. They stated that they weren't sure if MDOT was involved but he did discuss it with the county. He did send an email inquiring the status and hopes to hear something back shortly. Muldoon advised that the hole in front of his residence would soon be consuming the barrel. So, he is hoping something happens soon before the whole system becomes plugged up causing major flooding issues in town. He stated that pretty soon the crocks will completely fail and all the debris and dirt will clog the system. Clerk Hill asked, if something could be done at the corner of Kilgore and M136. She stated that people are constantly running the stop sign. She is wondering if a larger sign could be placed at the corner like the one, we're trying to install at Wales Center and Lapeer Road.

Clerk Hill also inquired if the speed limit sign could be moved to the West side of Kilgore, so that people would not slow down prior to town. People are speeding half way through town before they even reach the 35-mph limit. She stated, that several residents were concerned about the speeders. She advised that it was reported that semis were traveling at excessive speeds through town. She asked if we could install slow down signs prior to towns. Trustee Schieweck stated, we need a speed indicator that states the speed they are traveling. Clerk Hill stated, it would be nice if it issued tickets too.

Treasurer Shappee stated, that since we are discussing roads and speeding. She stated that a semi-truck is parked in a bad area on Willow Street. She stated that she's received complaints about it making it impossible to pass the vehicle and to be able to see if children are in the area walking. Supervisor Molesworth stated that they are trying to find out who the driver of the semi. Treasurer Shappee stated, that she knows who it is. She stated it is a safety hazard with the children. Chief Rottmann stated to contact the company owner and make a complaint with the company. Supervisor Molesworth stated, the address is 8760 Willow Street. Clerk Hill stated, that they would have a P.O. Box and she could obtain the number to send a complaint to. Supervisor Molesworth stated that according the Heather, it is listed under 2 women's name. Treasurer Shappee stated, to send the complaint to the property owners, they can tell the gentleman to not park there. Supervisor Molesworth stated, that we will also look into the company he is brokering for.

Old Business: Sign out in front of Township Hall: Chief Rottmann stated, yes, we need a sign. Trustee Schieweck stated it would be nice to use some of the ARPA Money towards a sign. He would get 3 quotes. Treasurer Shappee stated, that we are one of a few townships without a sign. She stated that our township needs to be updated to the current times. Trustee Schieweck stated, that the size of the sign was suggested by the speed limit of the road. He was advised that we should get at least a 4ft by 5 ft sign. Supervisor Molesworth stated, that he felt we should pursue looking into it. Treasurer Shappee stated, that we should obtain 3 quotes complete with electrical and installation. Trustee Schieweck to look into the quotes.

Drain Commission Bill: Clerk Hill stated that we are trying to verify if the payment was paid or not. Clerk Hill inquired from Pete Walters stated that last year there would be 2 bills. He stated that the township was billed 2 times because the previous board did not pay the bill. Clerk Hill would like to get board approval to pay the current bill owed if it is discovered that it was not paid. Muldoon inquired that the township used to have a representative that would advise the township quarterly of what maintenance has been done, any activity or anything else that was happening with it. Did we lose our Contact? Pete Walters stated, that he would represent the township and keep us updated. Treasurer Shappee stated that the township used to receive a report of maintenance costs etc. Supervisor Molesworth to call Drain Commission.

2022 Budget: Supervisor Molesworth inquired if we are good with the budget. Treasurer Shappee stated that we just need to turn it into a permanent budget. Supervisor Molesworth stated that Treasurer Shappee has corrected all of the numbers in the budget following the change over from Quick Books to BS&A.

Motion made by Treasurer Shappee 2nd by Trustee Hawks to make the 2022-2023 Interim budget permanent. Roll Call Vote: H/Y, S/Y, H/Y, M/Y, S/Y 5 Ayes 0 Nays Motion Passed 5-0

Audit Extension: Treasurer Shappee stated that it was completely disappointing. She stated, that Clerk Hill spent the entire Labor Day weekend at the township hall going above and beyond preparing and photocopying all the documents required on the auditors list. She bound them together and labeled them for easy use. For them to say oh no, we wanted that ahead of time so we are not coming. Clerk Hill stated that not on any of the documents did they say they needed things prior to our audit. Treasurer Shappee stated the morning of the day before they were supposing to come. She stated that she instantly emailed them advising that we were ready for the audit. She stated, that he responded back advising that all of the information was to be in their hands prior to them coming out. She stated that she called them to ask them I thought you would be coming to do the audit at our office. So, you're not doing an audit. He stated that they now had to reschedule our audit so the township will have to request an extension. Clerk Hill advised that she was upset because they did not even come out to review what we had ready, even if we would have had to postpone, they couldn't be bothered. Treasurer Shappee stated that she has written the letter to the State of Michigan requesting an extension until October. Supervisor Molesworth stated that it's being extended he has signed the request letter.

Attorney: Supervisor Molesworth stated that he has been searching for an attorney. Treasurer Shappee asked do we need to have our attorney be local. We've done well not having to use the current attorney. Can we use someone out of town? MTA lists preferred vendors, could we consider one on their list. Supervisor Molesworth advised he would make some inquiries regarding Costs.

New Business:

Michigan Fire Insurance Withholding Program: this insurance helps townships under a circumstance of a fire of resident's homes or businesses. It's a free insurance. It's a security deposit that is received and placed in a separate bank account. Once the township receives verification that the work is done. Then the money is returned. Bank account is used for holding purposes. Treasurer Shappee to inquire if bond account could be used.

Motion made by Treasurer Shappee, 2nd by Clerk Hill to adopt the Michigan Fire Insurance Withholding Program Resolution. Roll Call H/Y, S/Y, H/Y, M/Y, S/Y. 5 Ayes 0 Nays Motion Passed 5-0.

Resolution for all building bonds as well as park sports fees to be paid by credit card.

Treasurer Shappee inquired if a resolution was prepared. Supervisor Molesworth stated that he has a few samples. Clerk Hill inquired that she thought this was voted on last month. Treasurer Shappee stated yes, but we need to do a resolution. Supervisor Molesworth asked if this will be on the township website. Treasurer Shappee advised yes.

Motion made by Treasurer Shappee, 2nd by Trustee Schieweck that a Resolution for all building trade bonds as well as parks and recreation sports program fees and concession stand to be allowed an option to be paid by credit card. Roll Call Vote: S/Y, M/Y, H/Y, S/Y, H/Y 5 Ayes, 0 Nays Motion Passed 5-0

Emergency Litigation Resolution: Clerk Hill stated that she was contacted by St. Clair County Emergency Management/Homeland Security about a Resolution that all townships were going to be signing that allows us to blanket underneath county in the event of a disaster. There are no costs. It protects us federally and whatever other funding we obtain via a grant to help us in the event of a disaster. (FEMA)

Motion Made by Clerk Hill, 2nd by Trustee Schieweck to adopt a Resolution to become part of the St. Clair County Hazard Litigation Plan. Roll Call Vote: H/Y, S/Y, H/Y, M/Y, S/Y. 5 Ayes, 0 Nays Motion Passed 5-0.

Sidewalk Grant from SEMCOG: Trustee Schieweck stated that he found a grant for sidewalks with SEMCOG that a supervisor has to be the one to apply. Trustee Schieweck has given Supervisor Molesworth the documentation and he will pursue the grant. Supervisor Molesworth stated that the grant states it must be shovel ready, will expand the size of the sidewalks to 72 inches, they will do the ramp areas. Trustee Schieweck stated that you can apply for it this October 12th 2022 and again in February 22nd 2023. He stated it up to a year process. Supervisor Molesworth will contact the contact person at SEMCOG.

Approval of the Township Bills:

Trustee Schieweck inquired about a paycheck for Harry Mericle. Clerk Hill advised that due to what he was going through medically, he did not submit his Month of May pay. So, it was submitted late.

Chief Rottmann inquired how the board wanted him to handle the usage gasoline by the Parks for the lawn mower. Clerk Hill advised him to submit an invoice to be paid out of the Parks account. Chief Rottmann advised, they have used 17.5 gallons last month and 8.5 gallons this month. He stated he could make a copy of the fuel log to go along with the invoice.

Trustee Hawks inquired stating all of the other fire stations in the surrounding area, they don't have a tank at their departments. They go to a gas station and fill their trucks. The gas stations have its setup so that it shows who is filling up and supplies a report.

Chief Rottmann stated that it is cheaper to have a tank. Treasurer Shappee stated that it is not cheaper. You're wasting \$720.00 a year in just a tank rental. I'm making a motion to remove the tank from the fire hall. Chief Rottmann stated that the trucks only get 3 miles per gallon. He stated that with just a 16-mile run the truck is down a quarter tank. If we have a structure fire, we're in trouble of running out of gas. He stated that he will not respond out of the building without the tank being full. Trustee Schieweck agreed. Treasurer Shappee stated, that the fuel logs and fuel being used does not match. Chief Rottmann stated that maybe the counter is not working properly. Treasurer Shappee stated that she has consulted MTA and the attorney and they do not think it is a good idea to have a fuel tank at the hall. Chief Rottmann stated, how will it keep track of the fuel on a credit card. Treasurer Shappee stated you will have to put in an identification number of the person pumping along with the truck number. She stated that when she asked for a copy of the fuel logs to match with the invoices, she was advised that they do not exist. Chief Rottmann stated that they were advised that James Vincent had thrown them away. Treasurer Shappee stated that Clerk Hill was advised that a Fuel Log was made to keep track of fuel usage since the department didn't do it before.

Supervisor Molesworth advised that this is not on the agenda and will be discussed next month.

Chief Rottmann stated that he will not get rid of the tanks, because it's putting the whole department at risks and the trucks use a lot of fuel. Trustee Schieweck stated that the township hired Chief Rottmann to do his job. If he is going to fail then let him fail by himself. But I support him 100%. Chief Rottmann stated the tanks and fuel have not hindered the budget and we have not gone over it. Trustee Schieweck stated that he understood the gas fuel, but the diesel fuel for the trucks is a different story.

Treasurer Shappee stated that the copier bill is stating that we have went over in copies by over 14,000 copies for a quarter and were paying \$ 1126.72 in copy overage and it doesn't say that this is at the end of contract. This bill is just covering overages. Supervisor Molesworth asked to see a copy of the contract. Clerk Hill advised that she had a contract and will look into the bill and get back with them. Clerk Hill stated that we've only ever been charged \$108.00 for usage.

Treasurer Shappee stated that she has some bonds to add to the bills. She has four bonds to refund. All bonds were \$250.00 each.

Treasurer Shappee inquired about a fire department charge on the credit card. She asked what Conestoga Oak from Menards. Trustee Hawks stated that sounds like flooring. Trustee Schieweck inquired the amount. Treasurer Shappee advised it was \$416.23 and there is a power grip exp duty. Chief Rottmann advised it was paneling for the offices upstairs at the fire hall. Treasurer Shappee inquired on when was this purchase approved.

Approval of the Township Bills:

Township Bills: \$7039.14 Payroll / \$12,980.54 Bills excluding the \$18,926.75 Drain Commission

Fire Department Bills: \$3,178.00 Payroll / \$11,136.53 Bills

Parks & Rec's Bills: \$862.52 bills

Building Dept: Bond Refund in the amount of \$2000.00 (4 bonds at \$250.00 each)

Motion made by Trustee Schieweck 2nd by Supervisor Molesworth to approve the payment of the bills as presented. Roll Call Vote: S/Y, M/Y, H/Y, S/N, H/N. 3 Ayes 2 Nays Motion Passed 3-2.

Correspondents:

SEMCO: Supervisor Molesworth stated that they are just trying to update the contact information. He stated they are having a video conference regarding a gas recovery plan

A member of the board received written complaints with issues at the fire department and they are being addressed.

Meeting Adjourned at 10:15p.m.

Minutes prepared by: Clerk Hill

